



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT COLLEGE MANANTHAVADY

GOVERNMENT COLLEGE MANANTHAVADY, NALLOORNADU P.O.,

WAYANAD 670645

670645

www.gcmdy.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1981, Government College Mananthavady has served as a wellspring and most-sought after institutions of higher education by bestowing enlightenment to students of various socioeconomic strata of Wayanad district. The College is affiliated to Kannur university. Tribals like Paniyas, Adiyas, Kattunayakan, kurumans and Kurichiyans constitute 20% of the district population. Being one of the two Govt. Colleges of the district, the college turned out to be a pivotal point of literacy and empowerment for tribal community as well as a centre of knowledge to many aspiring youngsters of the district. The College also feeds the desires of sports enthusiasts. Having completed 35 years of valuable educational service, the college now offers degree programmes in Commerce, English Literature, Development Economics and Electronics and PG programmes in Commerce, Development Economics and English Literature. The college, now with 4 major departments stands as an oasis of learning for hundreds of students who come out of economically and socially backward families of Wayanad district, which often suffers the inattentiveness of governance. The strength of the institution is its qualified and committed faculty members, industrious and sincere administrative wing, good infrastructure, well equipped college library with INFLIBNET facility, interactive smart classes, high speed Wi-Fi internet access 24/7, EDUSAT facility, availability of computers in a student ratio of 1:4, UGC Network Resource Centre, Centralized Computing Facility, facilities for scanning, printing and copying, the various programmes and cells funded by UGC and state government, Sports corner, good academic ambience and the enthusiastic students. In 10.47 acres of land with pristine natural environment, campus houses, Academic Departments with Administrative Office and Central Library, Playground, synthetic badminton court, Students' Hostels, Canteen, Principal Quarters and other necessary units to provide basic amenities for staff and students. The college has always been in the frontline in fulfilling its social objectives in terms of educational attainments and producing quality individuals.

Vision

“Education for total liberation”

“Education for total liberation” is the Vision of our College. Our vision is to mould the students into better individuals and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright, psychologically integrated, physically healthy and acceptable to the society. We strive to materialize our vision which has three basic dimensions.

1. **Academic excellence:** Enabling the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects is the primary objective of the institution. For this purpose, various measures have been taken like regular enrichment of the library, subscription to academic journals and magazines, state of the art classrooms, standard infrastructure and faculty development programmes.

2. **Personality development:** The College focuses on the all-round development of the students' personality

through proper education and exposure. Through the numerous academic and co-curricular activities organized in the College, student's development leadership skill, team spirit, communication skills and collective responsibility.

3. Social orientation: Education with a social face is the hallmark of this College, and to enhance community participation, the students of the College have adopted a tribal colony-Pathrachal Adivasi colony in Nallurnad Village- where we extend our helping hands to the less privileged by educating the tribal dropouts who are denied of the greater privileges of life. The vision, mission and objectives of the college are displayed in noticeable areas in the campus so that the entire student community and faculty members are reminded of the great principles the college stands for. They are also provided to the students through the academic calendar prepared every year so that everyone can know more about the institution and its ideals.

Mission

Wayanad is the most socially and economically backward district of Kerala and majority of the population belongs to SC/ST category. Against this backdrop the College has a significant role in social development of the district. Our mission is to uplift the youth by imparting quality education and exposure and to equip them to cope with the latest requirements through innovative techniques and practices.

We believe that education is not mere knowledge dissemination; it should bring a total transformation and an all round development of an individual into a better human being. Through our Core Values SPLIT (Service, Peace, Love, Integrity and Truth) we strive to shape a human being with wisdom.

We also incorporate the Key Points stressed by the UNSECO World Declaration on Higher Education for the 21st Century: Vision and Action,(9 October 1998) which includes:

- a) In keeping with Article 26.1 of the Universal Declaration of Human Rights, admission to higher education should be based on merit, capacity, efforts, perseverance and devotion, showed by those seeking access to it.
- b) Gender studies (women's studies) should be promoted as a field of knowledge, as a strategy to make the students aware of gender inequalities hence achieve transformation for higher education and society.
- c) Higher education should reinforce its role of service to society, especially its activities aimed at eliminating poverty, intolerance, violence, illiteracy, hunger, environmental degradation and disease.
- d) Ultimately, higher education should aim at the creation of a new society - non-violent and non-exploitative - consisting of highly cultivated, motivated and integrated individuals, inspired by love for humanity and guided by wisdom.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- One of the only two Government Arts and Science Colleges in the district of Wayanad
- Enthusiastic and dynamic students
- Commitment to Social Justice and Value based education

- Twelve faculty members of the college are Chairman/ Members in Board of Studies of Kannur University
- Able to maintain high results than the University average.
- Commitment of the faculty
- High Mentor-student ratio
- Wi-Fi campus
- High student-computer ratio
- All class rooms have digital display system and lan/wi-fi connection
- Eco-friendly, differently abled friendly and Woman-friendly campus.
- Good Infrastructure
- Notable achievements in sports and games
- Almost 100% of students receiving scholarships or freeships
- Technology access
- Co curricular Activities
- Well equipped Library
- Effective feedback analysis system
- Good Parent Teacher Relationship

Institutional Weakness

- Limited numbers of courses offered.
- Insufficient Tie-ups with other Institutions due to the specific geographic condition.
- Economical instability of students.
- Lack of staff quarters
- Insufficient accommodation facility in ladies hostel
- Lack of University Help Desk/ counter in the district of Wayanad
- Lift facility in the academic building for the differently abled students.
- Lack of compound wall around the college and play ground
- Lack of a college bus

Institutional Opportunity

- Starting of new courses and the increase in the intake.
- Acquire knowledge from the ethnic minorities of the state at the verge of extinction. Possibility of being a centre of excellence in tribal studies.
- Development of the institution as research centre
- Consultancy and Extension Service
- Opportunity for increasing the intake of the students
- Innovations in Teaching- Learning process.
- Active and enthusiastic participation of Alumni.
- Extension of knowledge to the society through the workshops, symposiums, colloquium and seminars.
- Add-on and value based courses

Institutional Challenge

- The policy of the Government of not giving sanction for more UG and PG programmes
- Inadequacy in Research facilities.
- Poor socio economical background which prevents enrolment of able and desirable students.
- To create more job and placement opportunities
- To utilize the full potential of the Alumni

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum enrichment and effective curriculum delivery are ensured by the college through membership in the university syndicate/senate, Boards of Studies, Board of Faculty etc. The college hosts a good library with a significant number of journals and periodicals, well equipped Laboratories and Wi-Fi enabled classrooms. Add-on courses, Open courses, mentoring programs under WWS and SSP are provided to the students.

Academic calendars, departmental timetables, module division statements, academic diary, Internal academic audit, continuous evaluation, feedback from students, parents and alumni, result analysis, parents meetings, club activities, community linkage and social orientation programs, film screenings, organic farming initiatives, cultural festivals, interdepartmental competitions are all in place to ensure proper curriculum delivery.

Student projects, workshops on SPSS, Model Examinations, assignments and seminars ensure the involvement of learners. Specific social media groups dedicated for SSP, WWS, Class tutors, Departments, Staff Club, PTA, Staff, Add-on course, college union etc ensure communication regarding academics.

The college could commence two postgraduate programmes in 2016-17. It also afforded opportunity to about hundred students for certificate courses. The common English courses offered include issues of gender, environment, sustainability, human values and professional ethics. The syllabus of M. Com includes courses which include modules on ecology, Human Resource development and business ethics as part of business regulations.

The syllabus of MA Development Economics include courses which have modules on environmental protection, sustainability and environmental problems. Health Economics is another course dealing with health planning, health and environment. Economics of Growth and Development deals with development and social justice, population and development etc.

The student projects undertaken by the Departments of English, Development of Economics and Commerce address the areas of identity, issues of women, women empowerment, environment, health, sustainability, human values etc. Seminars are conducted on environmental issues, problems of women and dalits, gender issues, sustainability etc.

The Women's Cell and Jagratha Samithi are sensitive to gender related issues. Green protocol is observed in all programmes. Rainwater harvesting, solar panel for energy conservation, scientific waste disposal system etc are installed and maintained.

Teaching-learning and Evaluation

Teaching- Learning and Evaluation Processes of the institution have been marked by high pass percentage of students every year from the institution in various academic streams, which is often above the University average. Student enrolment is done through online single window system, by observing merit and reservation norms of Government. Being in a district of high tribal population, there is a considerable number of students from tribal communities. With the advent of infrastructure and accommodation facilities, institution attracts students from the other states and other districts. Institution also admits differently abled students as per admission rules and provide special care to them by planning and arranging special facilities to them.

Most of the Teaching faculties are permanent and Guest faculties are appointed without delay whenever posts are kept vacant. High teacher-student ratio helps faculties to mentor and mold the students in their academic aims and objectives. Faculties are engaged in research works along with their routine academic works and the presence of young recently appointed teachers make the activities of the institution very dynamic. Almost all teachers use ICT enabled facilities with traditional teaching methods which ensure effective and dynamic teaching learning process. Many teachers attend and present papers in seminars and workshops which help them to update knowledge and improve presentation and organization skills.

A Student centric approach has been developed by the institution. Induction programmes are being conducted to both parents and students at the starting of courses every year. PTA meeting are conducted frequently as per the direction of the College Council and IQAC.

Assignments and seminars are assigned to students during every semester and are evaluated as part of internal evaluation. Students' grievances are addressed through special committees, both at Departmental and College level to ensure transparency in the teaching and evaluation processes. Remedial classes and tutorial sessions are also conducted.

The institution maintains a good feedback analysis and action taking mechanism. Special coaching classes for PG entrance exams and NET coaching classes ensures the student's progression and their academic excellence.

Research, Innovations and Extension

Being a tribal area, majority of our students are first time higher education learners from their family. Government of India has recently identified Wayanad as aspirational district. In this scenario, the college clearly understands that we must actively intervene into the socio, economic and cultural upliftment of the region using its smart young population.

The college works hard to impart quality education by generating and imparting knowledge through Research activities. The two post graduate courses (MA Economics and MA English) have been started only during the post accreditation period. The college already has taken initiatives to start research centers in PG departments. The GCM Centre for Research and Development is working as a catalyst to encourage the faculties and students to keep research culture in the college. The center encourages faculties to participate in Seminar/Workshops and in doing PhDs and in publishing articles. Dr. Rohith K. Raj, from Department of Electronics has recently received more than 140 International citations for his Publication in IEEE Transactions on Antennas and Propagation.

There are two NSS and one NCC units in our college. Therefore, almost two-third of the students are volunteers

or cadets. The unique strength of our extension activities is the voluntary zeal with which the proactive students engage in it. The students of our college actively participate in various extension activities and have already received several certificates of appreciations from the Government and NGOs for their remarkable service in the upliftment of the neighbour tribal population, constructing home for deserving families and involving in social audits etcetera. In a nutshell, the college plays an unavoidable role in the overall development of Mananthavady region through the voluntary activities of our students.

The institution hosts the IHRD College of Applied Sciences for the last 10 years. About 400 students are studying here. The institution also provided space to ASAP and their building is under construction. At present the ASAP uses our infrastructure facilities for its training. Every year around 500 Higher Secondary students, from Wayanad and other districts of Kerala are using these facilities at Government College, Mananthavady.

Infrastructure and Learning Resources

The campus of Government College Mananthavady is spread over an area of approximately 10.47 acres land which includes approximately 6000 sq metres of built up area, natural landscapes and sports facilities. The teaching- learning process is facilitated in 18 class rooms, 4 tutorial rooms, three science laboratories, two computer centres with 10 Mbps Internet connectivity, IQAC room with conference facilities, one seminar hall, one auditorium, a heritage museum, one ORICE room, one media room and a fully automated library. In addition the campus houses the Administrative Office, Student hostels, Canteen, Principal Quarters, Students Cooperative Society, Gymnasium, ladies rest rooms and other necessary units to provide basic amenities for staff and students. The entire college campus is Wi-Fi enabled and is differentially abled friendly. All laboratories and class rooms are equipped with uninterrupted power backup using solar UPS and Generator. The College Central Library has a collection of over 20000 books is fully automated with KOHA integrated to RFID. The College has set up facilities/grounds for cricket, football, hockey, basketball, volley ball, badminton, table tennis etc and has a 200 meter track. During the last five years almost 700 lakh rupees have been spent for infrastructure augmentation with aids from DCE Kerala, RUSA and UGC. The institution periodically augments and upgrades its IT infrastructure facilities and has successfully directed the regular activities towards integrating IT into everyday activities. The regular activities of the college like teaching, learning, evaluation and administrative processes are made more efficient, transparent and user friendly by the effective application of Information Technology. Emergency repairs and maintenance of furniture, computers, electrical, plumbing etc are done by the PTA while the building maintenance is periodically done by PWD buildings division. The computer labs are maintained by the technician appointed by PTA who takes care about IT infrastructure like computers, printers, copiers, network etc and does minor repair works. Major electronic and electrical equipments like ICT instruments, solar plants, UPS, water coolers etc were purchased with five year extended warranty and are maintained by the suppliers.

Student Support and Progression

The students of our institution get more than one scholarships or Freeships based on different criteria such as socio-economic and educational status. 96.42 percent of our students get scholarships and Freeships from Government. Being a state Government College and almost all the students get Government support under various schemes, the percentage of scholarship and Freeships sometimes exceed hundred percent in several academic years. The college provides seven Capability enhancement and development schemes like Guidance for Competitive examinations, Career Counseling, Soft Skill Development, Remedial Coaching, Yoga and Meditation, Personal Counseling and Language Lab. 23.92 percent of students benefited by the guidance given

for competitive exams and Career Guidance and 7.4 percent of students were benefited by vocational education and training when takes the students' average of last five years. The college has a transparent mechanism for timely redressal of student grievance including sexual harassment and ragging cases. The average percent of placement of outgoing students during last five years is 7.6. The average percentage of students of last five years who proceeded to higher education is 34.29. Average Percentage of students qualified in state/national/international level examinations during last five years is 33.81, which includes NET, SET and State Government Examinations. Thirty one medals and awards have won by students by taking part in various sports and cultural events. Our college has a college union, which ensures the participation of each and every student in academic and non-academic activities of the college. College Union Parliamentary Election is conducted every year in a violence-free manner under the close monitoring of Returning Officer. The college organizes several sports and cultural activities every year. The Alumni Association and Chapters like FESA (Former Economics Students Association), English Alumni Association etc...are well active in our college. Twenty one Alumni meetings have been held during last five years.

Governance, Leadership and Management

“Education for total liberation” is the vision of the college. Our mission is *to uplift the youth by imparting quality education and exposure and also to equip them to cope with the latest requirements through innovative techniques and practices.* We strive to materialize our vision which has three basic dimensions, viz., **Academic excellence, Personality development and Social orientation.** The College at present has an Academic Block which caters ICT enabled Class rooms with Wi-Fi connectivity, College Office, Library, Auditorium, Seminar Hall and Laboratories. The College also has Men's hostel, Women's Hostel, Canteen building and Wayanad Heritage Museum. The college is headed by the principal and decision making procedures are made at appropriate level in organisational hierarchy by ensuring optimum participative and decentralised manner. For all round development of the college separate Samithi called 'VikasanaSamithi' consist of the MP of Wayanad, MLA of Mananthavady constituency and others. Two PG Programs were started in the academic year 2016. In 2014-15 Sri. Asker Ali and Sri. Linesh. J of Electronics department got financial assistance to visit England and Bangalore respectively for attending training programme under FLAIR programme of Govt. of Kerala. On an average the institution has organised 3.6 professional development /administrative training programs for teaching and non teaching staff during the last five years. On an average 18.6% of teachers have attended Professional development programmes viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years. The institution is following an effective performance appraisal system for teaching and non-teaching staff. The audit is done by Accountant General, Department of Collegiate Education, Chartered Accountants etc. The IQAC adopted strategies like result analysis, feedback analysis, provision for IT based teaching practices, organizes workshops/seminars, upholds Green Protocol, meeting the needs of Divyangjan students, prepare AQAR according to the parameters of NAAC etc. IQAC initiatives include **ICT Enabled Classrooms, Monthly Review of Attendance of Students, Gender Sensitization through women cell, Counselling to students, Yoga & meditation, Scholarship Awareness, Academic and Administrative Audit etc.** The IQAC on an average takes one quality initiative per year for promoting quality culture.

Institutional Values and Best Practices

Ultimate aim of any HEI is to cultivate values and exemplary best practices. As an institution with social responsibility, we try our best to use the alternate energy initiatives and are able to meet 50% of annual power requirement through renewable energy sources like solar power. As a part of Green initiative, the Government

of Kerala itself is promoting the use of LED lighting instead of CFL and filament bulbs to avoid the mercury pollution. 50% of lighting requirements of our institution is met through LED bulbs. We use the most modern technologies along with the traditional practices for waste management. The college maintains a rain water harvesting system . As an institution following Green Practices, we try our best to keep the campus plastic free. Complete office automation helps us to maintain a paperless office. Green Audit is conducted in a proper way. Our campus has a good atmosphere for the differently-abled students with facilities like rest rooms, toilets and scribe for examinations. The college has undertaken many initiatives to engage with and contribute to the local community. Core values of the institution are properly displayed in the institution as well as on our website. To cultivate citizenship awareness and enrich national pride, we often conduct activities as part of national festivals and celebrations. Many of the programmes were aimed at promotion of universal values, national values, communal harmony and social cautions. The open course 'The Philosophy and Practice of Yoga' offered for the UG students comprehensively covers the Yama and Niyama aspects. As a government institution we are liable to and are able to maintain complete transparency in our financial, academic and administrative functions.

The two best practices of our institution are **THANAL** and **RIME**. Thanal Educational Foundation is patronized by our institution. The second one RIME (Responsible Interventions for the Marginalized and the Environment) is an umbrella to unify all the curricular and co-curricular activities of the college. Our college maintains its distinctiveness as a higher education institution and try our best to perform according to our vision and mission

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT COLLEGE MANANTHAVADY
Address	Government College Mananthavady, Nallooradu P.O., Wayanad 670645
City	Mananthavady
State	Kerala
Pin	670645
Website	www.gcindy.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Beena Sadasivan	04935-240351	8089277968	04935-2240351	gcindy11@yahoo.co.in
IQAC / CIQA coordinator	Sairam R	0471-2461508	9074108616	0471-22461508	saimanthavady@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-09-1981

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Kerala	Kannur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	24-08-2006	View Document
12B of UGC	24-08-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	R Sankar Award for Best Government Arts and Science College in Kerala by the Government of Kerala
Date of recognition	21-02-2005

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government College Mananthavady, Nalloornadu P.O., Wayanad 670645	Tribal	10.48	6000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Electronics	36	Plus Two	English	24	24
UG	BA,English	36	Plus Two	English	34	34
UG	BCom,Commerce	36	Plus Two	English	50	50
UG	BA,Development Economics	36	Plus Two	English	30	30
PG	MA,English	24	Graduation	English	20	18
PG	MCom,Commerce	24	Graduation	English	20	20
PG	MA,Development Economics	24	Graduation	English	20	20

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				26			
Recruited	0	0	0	0	0	1	0	1	12	4	0	16
Yet to Recruit	0				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				28
Recruited	20	8	0	28
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	0	0	5
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	0	0	0	7	4	0	11

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	7	9	0	16

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	16	0	0	0	16
	Female	90	1	0	0	91
	Others	0	0	0	0	0
UG	Male	130	1	0	0	131
	Female	251	0	0	0	251
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	3	4	2	4
	Female	7	7	5	6
	Others	0	0	0	0
ST	Male	10	11	6	8
	Female	16	16	13	16
	Others	0	0	0	0
OBC	Male	21	28	21	14
	Female	76	84	65	56
	Others	0	0	0	0
General	Male	18	25	19	10
	Female	43	37	22	43
	Others	0	0	0	0
Others	Male	1	2	1	1
	Female	1	2	2	1
	Others	0	0	0	0
Total		196	216	156	159

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 165

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	5	5	5

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
501	476	431	444	430

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
78	86	62	64	66

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
105	94	119	117	134

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	29	26	26	26

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	27	25	25	25

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 23

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
179.13	54.54	383.68	24.97	57.99

Number of computers

Response: 86

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Located in Wayanad-the district with largest tribal population in Kerala, the college since its inception in 1981, has been catering to the demands of the stakeholders academically through the various bodies at the university level and institutional level. Efforts towards curriculum enrichment and effective curriculum delivery has always been a priority with the college, and in order to serve this function, membership in the university syndicate/senate, Boards of Studies, Board of Faculty etc are ensured for at least a few faculty of the college.

The college hosts a library with more than 21000 titles, currently functioning in the new building constructed with Rs. 8500000/-, with a significant number of journals and periodicals. All classrooms are equipped with Digital Display supported by WiFi/LAN internet connectivity. 4 classrooms are furnished with smart TVs. Academic seminars and workshops are regularly conducted with the assistance of UGC/State Government and supported by IQAC. Science Departments have well equipped Laboratories. Add-on courses, Open courses, mentoring programs under WWS and SSP are provided to the students.

The various departments of the college prepare academic calendars in tune with the one provided by the University, and the same is executed through Master time table and departmental timetables. Each course is assigned to the teachers concerned and the modules of the respective courses are divided as per their credit and weight. Teachers maintain academic diary. Internal academic audit is done at the departmental level, and is analyzed during the departmental meetings. Continuous evaluation is regularly monitored and documented. Feedback is collected from students, parents, teachers and alumni etc, analyzed properly and required remedial actions are taken without delay. Result analysis is done during department meetings and in order to communicate the results, parents meetings are held regularly. A number of clubs supplementing the curricular activities of the various programmes operate in the college, which also promote community linkage and social orientation and aims at the holistic development of the students.

Student projects are conducted for every programme under the guidance of teachers, which are evaluated both internally and externally. The students are introduced to the research and writing methodology, and are motivated to pursue higher studies and research through these endeavours. Model Examinations are conducted for students of every semester, so that they can approach end semester examinations without stress. Topics for assignments and seminars are given at the outset of the semester to ensure timely submission and feedback. Internal marks are verified and uploaded online, which speeds up the publication of final results. The college council discusses the results of each department and appreciate the outcome and suggest improvements. Whatsapp groups and blogs are used by the departments to facilitate material collection by students, and also to convey relevant information in a timely fashion. Specific social media groups dedicated for SSP, WWS, Class tutors, Departments, Staff Club, PTA, Staff, Add-on Course, College Union etc ensure grape vine communication regarding academics and related matters. Effective curriculum delivery is ensured by the institution in all these ways.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 24.82

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	6

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 100

1.2.1.1 How many new courses are introduced within the last five years

Response: 165

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 7

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The Common English courses offered to all degree students of the college include issues of gender, environment, sustainability, human values and professional ethics. The courses like 'Language through Literature', 'Readings in Prose and Poetry' and 'Readings in Fiction and Drama' cater to the aforementioned areas through various modules. The core courses of BA and MA English directly address all the areas mentioned above. BA English has courses like Women's Writing, New literatures in English, Indian Writing in English, Studies in Poetry, Drama studies, Malayalam Literature in Translation, Studies in Prose etc. which are steeped in discussions of human values, gender issues, environmental issues etc.

The Open Course 'Yoga: Theory and Practice' comprehensively covers human values and professional ethics.

The syllabus of M. Com includes courses like Environmental Studies, Human Resource Management and Corporate Law which include modules on ecology, Human Resource development and business ethics as part of business regulations.

The syllabus of MA Development Economics include courses like Environmental Economics which has a module on environmental protection, sustainability and environmental problems. Health Economics is another course dealing with health planning and health and environment. The course Economics of Growth and Development deals with development and social justice, population and development etc.

The student projects undertaken by the Departments of English, Development Economics and Commerce address the areas of identity, issues of women, women empowerment, environment, health, sustainability, human values etc. Students submit detailed project reports on topics chosen by them and a large number of their studies pertain to these areas.

Seminars are conducted by the departments of the college on environmental issues, problems of women and dalits, gender issues, sustainability etc with the funding of DCE, or in collaboration with any other external agencies. Poster exhibitions are often conducted to sensitize students and staff on these issues.

The Women's Cell and JagrathaSamithi of the college are sensitive to gender related issues arising in the campus and address them seriously. Sufficient facilities are ensured for girl students, and they are provided with Ladies Room and women friendly toilets. Women's Day is observed in the campus and posters are exhibited in relation to such days. Awareness programmes, debates and film shows are arranged in connection with it.

Green protocol is observed in all programmes of the college. Rainwater harvesting, solar panel for energy conservation, scientific waste disposal system etc are installed and maintained in the college. The campus is plastic free, and green practices such as the use of biodegradable decorations for functions and special occasions, avoidance of paper cups and plates, awareness campaigns about proper waste disposal and personal hygiene. World Environment Day is observed with planting of trees, and our students offer service in the afforestation drives of the Forest Department. Programmes like Nature camps, photography exhibition are conducted to drive home the need for environmental protection. Use of public transport

facilities is promoted among the students and it serves to reduce fuel consumption and mitigates pollution.

File Description	Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 4

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 4

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 19.56

1.3.3.1 Number of students undertaking field projects or internships

Response: 98

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.26

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	2	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 99.49

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
196	216	156	157	166

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
198	218	156	158	166

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
78	86	62	64	66

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The institution has a well-organised mechanism for carrying out continuous monitoring and evaluation of the students. The institution ensures the all round development of both advanced and slow learners through various programmes and activities.

Induction Programme: The IQAC of the college conducts an Induction Programme for the First year students. The programme helps freshers coming from different socio-economic groups to mingle and interact with each other and encourage them to look beyond their textbooks, grades and placements.

Tutorial Programme: All departments of the College conduct tutorial sessions for effective learning. The tutorial programme offers free tutoring in a healthy learning environment.

Awareness Classes: The College conducts various awareness programmes and activities on Course awareness, environmental issues, anti drug awareness, gender issues, cyber laws and AIDS awareness programme at regular intervals.

Class PTA: Each Department of the College conduct regular Class PTA meetings, where all parents are welcome to attend and take part in discussions about class-related issues together with the participation of teachers and student representatives.

For Slow learners:

Scholar Support Programme (SSP): SSP comes under the New Initiatives programmes introduced by the Government of Kerala. Under SSP, personalised additional support pertaining to academics is provided to slow learners and monitored by college level Coordinator. The Scholar Support Programme aims at extending support to students in the subjects included in the curriculum through tutorials, study materials, additional lectures, question banks and interactive sessions.

Remedial Teaching: The college gives special attention to slow learners by remedial teaching. With the introduction of remedial teaching, we also aim to bring down the dropout rates. The helps to improve the academic skills and linguistic proficiency of the students in various subjects. Remedial teaching is practised in all departments under the supervision of HoDs. First year students are selected on the basis of the marks in the qualifying examination and the second and third year students on the basis of their performance in the University exams. They are taught separately and special exams are conducted for them with separate time table.

For Advanced Learners:

Walk with a Scholar (WWS): Walk With a Scholar scheme which comes under the New Initiatives run by the Government of Kerala proposes to arrange specialized mentoring programs for students in UG Programs in Arts, Science and Commerce and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a 'Guide' and 'Friend'. A total of 90 students are selected for the programme and they are divided among 15 Internal Mentors. External mentors are experts from multi disciplines and they deliver motivational lectures on various topics. Motivational visits have been organized for previous batches to IIM Bangalore, TISS, Mumbai, JNU, Hyderabad Central University, Osmania University, EFLU, IIM Kozhikode and KUSAT.

PSC Coaching: The College provides job oriented PSC coaching for aspirants. Other activities includes encouraging post graduate students to publish research papers, conducting quiz competitions, debates and seminars and arrange training to competitive examinations like UGC/CSIR/NET examination etc.

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 14.74

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 2.4

2.2.3.1 Number of differently abled students on rolls

Response: 12

File Description	Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Learner centric teaching methods and techniques are employed by our teachers to make teaching and learning more effective. By providing students with the opportunities of experiential learning and participative learning both inside and outside the classroom, they are encouraged to use the knowledge they already possess to learn new things. Through curriculum design and assessment, our teachers shift the focus towards performance in real-world contexts.

They try to create organized and cohesive experiences to assist students to make connections to vital concepts. Student-centered classrooms are linked to student engagement and success. Here, students are creatively taking part of constructing their own learning in a comprehensive environment that focuses on student interests. Students reflect on their own learning, share it with fellow students and teachers and apply the learning to real-life.

The relationship between students and teachers develop during the mutual learning process and there is less power disparity between the two parties. The students are empowered to be more independent and interdependent. They take greater control of their own learning by participating in the planning and implementation of projects, while benefiting from the models provided by their teachers.

Learner centric teaching methods employed to make teaching and learning more effective include:

- Group task
 - Role play
 - Project work
 - Field visit and specimen collection
 - Industrial visits
 - Case study
 - Debates, seminars, presentations etc.
-
- One - day induction programme is organised for the undergraduate students before the commencement of every academic programme.
 - E-groups and phone groups are there for aiding the students to work on their assignments and projects. Free internet access in the library and departments promotes the habit of self-learning among the students.
 - Invited lectures by eminent personalities were organized by the departments.
 - Visiting faculties drawn from industry and academic institutes of reputation supplement the

teaching process and provide the necessary information to bridge the gap between industry and academia.

- Formal lectures by teachers are also made interactive by ICT enabled group discussion and it follows clarifying doubts raised by the learners.
- Seminar presentations by the students and lecture notes by faculty are made available in Learning Management System.
- Teachers use ICT enabled teaching method by preparing computer assisted teaching aids.
- Audio visual aids such as overhead projectors (OHP), slide projectors, charts, and films are also made use of to aid the teaching – learning process.
- Students are initiated to engage in collaborative learning through group learning and group discussions. The extra ordinarily intelligent students of the same class are advised to assist the slow learners of their class.
- PG departments have given freedom to select the elective courses as per the demand of the students from the list of elective courses suggested by the University.
- Projects at the undergraduate level and post graduate level are assessed as a part of evaluation.
- Students learn to work in a team, collect, analyze data and make presentations by using ICT.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 105.88

2.3.2.1 Number of teachers using ICT

Response: 36

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 15.18

2.3.3.1 Number of mentors

Response: 33

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

The college is well known among generations of students and faculty members for its academic flexibility, spirit of innovation and temper of creativity. The classes of faculty members with keen research mind become the forum for innovation and creativity to build up a sort of lateral thinking and interdisciplinarity among the young learners.

We believe that the classroom is the original cultivator of true learning and a green house that nurtures talent and creativity. A great teacher can transform the brick-and-mortar confinement and take students on a journey of pure learning, responding to their doubts and instilling an environment of curiosity and interactivity. Hence, to optimize the learning experience our college embraces innovative methods, installing the latest educational technology and encouraging teachers to be more creative, updated and refreshed.

The faculties are continuously recharged in their respective disciplines and in professional competence through training programmes, workshops, seminars and internships both inside and outside the College.

Here's a glimpse of some of the innovative and creative techniques that our teachers employ.

- An induction course is conducted at the beginning of every academic year to equip the students.
- The teachers make a sustained effort to move away from the traditional “chalk and talk” method of teaching towards more active and interactive forms.
- The college has given due importance to ICT enabled teaching learning process.
- Audio clips are used in language classes to hone the listening skills of students.
- E-groups and phone groups are there for aiding the students to work on their assignments and projects.
- Films are screened in connection with the Film Studies course and plays in the syllabi.
- A theatre club functions in the college with a faculty as its head. A lecture –demonstration method is practiced in language classes with the support of members of theatre club.
- Experts and well -placed alumni are invited to present papers and share their experiences.
- Students are encouraged to produce class room magazines, plays etc.
- Students with the assistance of the teachers concerned do the project in a fair and creative manner.
- Every class begins with a review session where the teacher makes the students recap the gist of the previous class, which makes learning a continuous process.
- Collective/team teaching: two or three teachers together engage one class to present different perspectives on a particular topic.
- Inter-disciplinary teaching – Teachers from other disciplines may take classes on selected topics.
- Tutorial system put in place, with scope for redressal of grievances. Open houses arranged for stakeholders' interaction.
- Extension activities like clubs, forums, NSS, NCC etc. and Open Courses promote independent learning and academic flexibility.
- Role play is used in the literature classrooms.
- The departments regularly conduct field visits, industrial visits, seminars, workshops, camps, poetry fests, exhibitions, various kinds of competitions etc. to improve the teaching-learning process.

- The academic project works assigned to the students are focused to regional specific issues which increase their ability to understand their society.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 109.07

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 18.95

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	3	3

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 7.12

2.4.3.1 Total experience of full-time teachers

Response: 242

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 7.09

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 3.94

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	2	2

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The College is affiliated to Kannur University and hence the directions given by the University are to be strictly followed by the College. Choice Based Credit and Semester System were introduced by the University of Kannur at the UG and PG level. Since 2013, University introduced system for both Continuous Evaluation and End Semester Evaluation. In tune with the reforms made by the University, the internal evaluation system of the College is also revised from time to time.

Communication to the Students

After student gets admitted to the College the evaluation methods, both Continuous Assessment and End Semester Evaluation (ESE), are communicated to the students by way of prospectus, departmental meetings and through interactions. During the orientation programme the students are given a clear idea about the CBCSS, syllabus and evaluation procedures.

Structure of Internal Evaluation

The entire internal evaluation process is continuous, which involves internal tests, group discussion, assignments, seminars and projects. • Internal Monitoring Cell both at college level and department level monitors the implementation and frequency of continuous assessment methods. The periodic instructions issued by University are communicated to the students. In CA, Internal evaluation of UG and PG programmes are done on the basis of four important criteria – Class tests conducted in a periodic manner, attendance, assignments and seminars.

Implementation of Internal Evaluation

After the conduct of internal examinations the answer scripts are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Assignments and seminar topics are selected by the students in consultation with their teachers. After the internal examination, the faculty discusses the common mistakes made by the students and helps them overcome such errors.

Remedial Coaching

Remedial coaching is provided to slow learners to improve their learning. Re-examinations are conducted for students who fail to attend the internal examination as per the time table due to unforeseen reasons and also for those students who have scored less mark. Separate internal tests are conducted to those students who represent the College in National, State and University level in sports and other events.

Grievances

The College has an effective three-tier grievance system, starting with the individual teacher, then the department level and at the College level. This system addresses the grievances of the students, pertaining to the marks obtained in the internal examination. Mark sheets are prepared with utmost care and are published in the notice board for verification and grievances, complaints raised are addressed by the faculty. After the stipulated period, Mark lists are finalised and uploaded to University website and the hard copy which is signed by the students are forwarded to College Office and then to the University with the approval of the Principal. The introduction of the new system of evaluation has brought about visible changes in the performance of the students, both curricular and in and extracurricular activities.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment in college is so transparent that every student has a clear idea about the internal

evaluation process and the three-tier grievance redressal mechanism, that is, tutor, department and college level.

Internal Tests

The HoDs call for departmental meeting before the commencement of the internal examination for carrying out the examinations in a smooth and transparent manner. The College Council decides the dates for the conduct of internal examinations and timetable is generated accordingly and the Examination Convener takes care of the whole process. The HoDs concerned allocate faculty to set the question papers in a confidential manner. The teachers carry out their invigilation duties in a fair way. The invigilators are directed to record the attendance of the students in these exams. Squads consisting of senior faculty make surprise visits to the examination halls to prevent malpractice. The answer sheets are evaluated and discussion is carried out by teachers and students after the distribution of answer scripts. Evaluated answer sheets are preserved and documented. Marks for the examinations (theory and practical) will be displayed on the department notice boards within a week's time. Slow learners are permitted to make better their marks by rewriting the examination. All such modifications will be displayed in the department notice boards for student's reference.

Assignments and Seminars

At the beginning of each semester the students are given direction to submit assignments in the specified topics within a specified time. The topics are generally syllabus related or related to current issues. As part of evaluation interactions based on assignments are carried out efficiently in the classroom. Assignments after evaluation are returned to the students.

The chance to select seminar topics are open to students and they have freedom to present their own perspectives. Students also have the freedom to choose general topics, policy changes, and current changes in the subjects' concerned. They present their topics in the class rooms in their own style which encourage them to understand the breadth and depth of their subjects. The presentation also helps them to overcome stage fear by facing questions and doubt raised by other students etc. After presentations students feedbacks and teacher feedback are given which make fruitful results

Separate attendance registers are maintained for each subject. The consolidated percentage of attendance of each student is published on the notice board every month. After considering grievance, if any, final attendance details are published.

Internal assessment marks are tabulated taking into account marks obtained for attendance, assignment and internal examination prior to the commencement of University Examinations. The consolidated CA mark sheet is given to students for verification and they are asked to furnish their signature against the marks obtained. Field trips, industrial visits and specimen collection are monitored by faculty and evaluated externally. Projects and dissertations are guided by mentors assigned and evaluated externally. Parent-teacher meeting is conducted at the end of every semester to acquaint the parents with the students' progress in academics.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The College adheres to the Kannur University examinations Regulations for the conduct of Evaluation. The evaluation scheme of the University comprises of two parts:

1. External Examination (End Semester Evaluation) at University level conducted by University and faculties play their role as invigilators of the exam.
2. Internal Assessment (IA) at the College level prepared by each Department using clear-cut parameters recommended by Board of Studies of University.

Out of total 80% weight age is given to external evaluation and the rest 20% is for internal assessment.

Components with percentage of marks of Internal Evaluation of Theory Courses are:

Attendance 25%

Assignment/ Seminar/Viva 25 % and

Test paper 50%.

For practical courses: Attendance 25 %, lab involvement and Record 50% and test 25% as far as internal is concerned.

Continuous Internal Evaluation is done strictly according to the guidelines of the University to preempt any grievances regarding Internal Assessment. As per University Regulations Clause No. 3.18 A 'College Co-ordinator' is nominated by the College Council to co-ordinate the effective running of the process of internal evaluation undertaken by various departments within the College. Individual course teachers evaluate the students based on their performance throughout the semester. The following are the steps taken by the institution to ensure transparency, efficiency and time boundness.

- Examinations are conducted in a fair manner.
- The time table for internal examinations are prepared by Examination Convener and approved by College Council.
- Question papers for Internal Examinations are prepared very confidentially.
- Squads consisting of senior faculty make surprise visits to the examination halls to prevent malpractice.
- The answer sheets are evaluated in a transparent manner.
- Slow learners are permitted to make better their marks by reappearing the examination after remedial coaching.
- Accuracy and Punctuality earn due credit in the formative evaluation components like, attendance, assignments, seminars, practical records etc.
- Department publishes monthly attendance statement of students.
- Parent-teacher meeting is conducted at the end of every semester to acquaint the parents with the students' progress in academics.
- The internal assessment marks awarded to the students in each course in a semester is notified on the notice board at least one week before the commencement of external examination.

- In case of clarifications, students are given opportunity to verify the academic record kept by the course teacher.
- In case of grievances a student can approach the Examination Grievance Redressal Committee in each department comprising of course teacher and one senior teacher as members and the Head of the department as Chairman. The highest appellate authority in case of grievances regarding internal assessment is college level Grievance Redressal Committee comprising of student advisor, two senior teachers, two staff council members, one student representative as members and Principal as Chairman.

The external examination process is governed by the Kannur University guidelines. Students need to apply to the University for Correction in the university marks and revaluation. The administrative wing of the college guides the students in the process of revaluation. The details are explained on the University website.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college is affiliated to Kannur University and hence the system mandated by the University is followed by the college. The University releases its academic calendar for both the odd and even semesters at the beginning of each academic year to ensure that the students get 90 working days in each semester. In other words, this means that there ought to be 450 classroom hours in one semester. All the UG and PG departments convene department level meetings to allocate the portions to all the regular faculty members. Enough space is given to conduct co-curricular programmes like seminars, student assignments, project work, association activities, department club activities and College Union activities. The college faculty puts in all their best efforts to conduct classes and all other required classroom activities like seminars, tests, assignments from June to last week of November. The even semester begins before the Christmas vacation. The institution adheres to the Academic Calendar of Kannur University for Continuous Assessment.

Special NCC/NSS camps are held in December during vacation. From July onwards the College hosts various programmes under the College Union, the Students' Clubs, Student Association, the IQAC, the Fine Arts Club, the Film Club, Nature Club and the Tourism Club. In July/ August, the college election will be held as per the schedule prescribed by the University. This will be followed by the nomination of the Staff Advisor, Fine Arts Advisor and Staff Editor.

Due to the large size of the University and due to various contingencies like delays in publishing of results by the Highersecondary boards, extension of dates of final admission etc, rigorous adherence to the academic calendar may become detrimental to the undergraduate student's welfare and academic development. Hence some changes are necessary with regard to the academic calendar like conduct of internal examinations, dates of submission of assignments etc which is executed in consultation with college council and IQAC. But overall, an effort is always made to adhere to the

academic calendar, keeping student's interest as paramount.

The seminars as part of assessment, which are of interdisciplinary interest, are conducted before or after teaching hours without affecting regular classes and it enables students from other disciplines, especially science departments to benefit from presentations. The PowerPoint presentations prepared by the students are uploaded in Learning Management System of the college to verify the date of evaluation and assessment so as to keep the process in tune with academic calendar.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college is affiliated to the Kannur University and hence the systems mandated by the University are followed by the college. The programme outcomes and course outcomes are not explicitly included in the syllabus of the programmes of Kannur University. Hence, each department of this college designs the outcomes for all the courses in the programmes offered by the department. The teaching, learning and assessment strategies for the programme are selected in such a way as to help students achieve these outcomes. Suitable learning environment, proper selection of teaching strategies and effective evaluation system ensure the achievement of the specified learning outcomes.

The teachers and students of this college are made aware of the program outcomes, program specific outcomes and course outcomes of their respective programs and these outcomes are clearly stated and displayed on the College Website. Orientation sessions are conducted by each department, under the supervision of Head of the Department to discuss the respective syllabus and curriculum with the students, after the completion of the admission process. The outcomes expected from the learners, ie, students, which include programme outcomes, programme specific outcomes and course outcomes, of each programme are clearly displayed in the website of this institution and it is easily accessible by the student community. The expecting outcomes are also shared with the students during the orientation session. Programme outcomes and course outcomes are usually circulated by the tutors among the students right at the beginning of the semester. Copies of all the syllabi are given to the students when new courses begin and there is usually an initiation by the tutors for the purpose of familiarization of course outcomes which have to be supported by doing all the exercise and work assignments specified in the syllabi of all the programmes and courses. All Heads of the Departments will ensure that a copy of the curriculum and programme & course outcomes are maintained and circulated among all the faculty members in their respective department. This is made accessible to both the faculty and the student community through the college website, Kannur University website and classroom tutorials.

All these exercises are done after a series of meetings and consultations at the department levels and college level. The syllabus is discussed at the department level and various core courses, complementary courses and elective courses of the syllabus are allocated to individual teachers, who would be in charge of monitoring programme and course outcomes via the conduct of internal tests, seminars and other methods including projects, field visits etc. The factors necessary for excellence like availability and accessibility of learning resources, timely appointment of faculty/ guest faculty, Faculty Improvement Programmes of teaching staff, infrastructural requirements etc. are reviewed by the College Council. The Principal, with the assistance of IQAC monitors the academic activities, maintenance of discipline etc.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The teaching, learning and assessment strategies of the Institution are selected in such a way as to help students achieve the outcomes. Suitable learning environment, proper selection of teaching strategies and effective evaluation system ensure the achievement of the specified learning outcomes.

The following assessment & evaluation techniques are adopted by the college to assess whether the outcomes are attained.

- Surprise tests
- Continuous assessment
- Asking questions randomly
- Internal exams using multi series question paper
- external examination results (University exam)
- Student feedback in prescribed formats
- Random feedback from students
- Seminars by students
- Class room debates
- Student progression analysis
- Peer group evaluation
- Performance in practical sessions and field trips
- Involvement in doing Projects
- Performance in viva
- Participation of students in exhibitions conducted in college

The questions for the examinations are wisely created to assess the cognitive level attained by the students in accordance with the learning outcomes. The examination results and feedback reports are analyzed by the IQAC and steps for improvement are initiated. Performance of students in extracurricular activities has been observed by the college Students' Union and the teachers-in charge of various clubs. Results obtained

in the semester examinations, higher education enrolment ratio, feedback from stake holders etc all point towards the successful achievement of the learning outcomes by our students. The data collected is used for the implementation of various projects/ programmes to bridge the gap in learning outcomes.

The College Council and IQAC together analyze the feedback of students, with the intention of assessing the attainment of the learning outcomes, and prepare action plans for the subsequent year. They review the performance of the institution with respect to the curricular and extracurricular activities and suggest the following for improvement.

- Classes for improvement of communication and soft skills.
- Remedial teaching.
- Remedial programmes for weak students in different subjects
- Infrastructural support like INFLIBNET, virtual lab, language lab etc.

The department level academic activities like continues assessment, tutorial classes, seminars, projects and academic discussions are reviewed by the department level monitoring committees.

The factors necessary for excellence like availability and accessibility of learning resources, timely appointment of faculty, Faculty Improvement Programmes of teaching staff, infrastructural requirements etc. are reviewed by the College Council. The Principal, with the assistance various college level committees, monitors the academic activities, maintenance of discipline etc. The general discipline of the campus is monitored by the College Discipline Committee.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 65.63

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 105

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 160

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.55

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 9

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	6.2	2.8

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 0

3.1.2.1 Number of teachers recognised as research guides

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.97

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 6

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 31

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other

initiatives for creation and transfer of knowledge**Response:**

A team of students from our college and Government Engineering College Kozhikode have introduced an android application to know the live updates of B-Zone arts festival of Calicut University. B Zone arts festival is the zonal festival conducted by Calicut University Union before inter zone arts festival and after completing the college level competitions. A number of students from the affiliated colleges of Calicut University participated in the B Zone arts festival. The android application developed by the students is very useful to the students to know the live results of B Zone festival. The members of the team were Vinu Kaliyan, Thejas K U(Third year applied electronics), Salih Mohammed (Second year Mechanical Engineering), Shahid M C (Third year Mechanical Engineering), Firos Mohammed (Fourth year Mechanical Engineering), Sonu George .

The students used our ecosystem for innovations. They use our centralized computer lab for the innovative work. The students transfer their knowledge into practical system. The teachers of our college, comprising faculty members from various departments, functions to instill a research culture among the faculty members and students. The faculty members are encouraged to take up innovative projects. The faculty members are encouraged to take up externally funded major/minor research projects, and organize seminars/conferences/workshops/training programmes are organised, with renowned scientists and academicians as resource persons funded by UGC and Directorate of collegiate education. They are also encouraged to participate and present their findings in state/national seminars/conferences/workshops/training programmes.

The knowledge generated from seminars and workshops transferred to the Public. The android application developed by our students is the best example for transforming class room knowledge into practice. The android application is very useful to a large number of students in Calicut university affiliated colleges and public.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 13**3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	3	2	3

File Description**Document**

List of workshops/seminars during the last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.25

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	0	2	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.18

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	0	2	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The institution has adopted the neighboring **Pathrachal Tribal Colony** and extended its support to uplift the weaker school going tribal students, and made creative interventions in the development of their socio-economic and health standards.

The Department of Electronics organized '**RIDHI-2016**', a science expo for the public, showcasing the recent developments in the areas of electronics, robotics, physics, medical sciences, agriculture and astronomy. Around 1000 students from various institutions and public were benefitted from the programme. The department also has been part of '**Karma 2017**' by arranging a stall exhibiting technical aspects of electronic home appliances in the science expo organized in the Technical School, Dwaraka.

The Department of Commerce organized management fest named '**ESPERANZA**' for college students in 2015,2016 and 2017,including activities like Best Manager, Finance game, Marketing games, Business quiz, treasure hunt and sports games, to strengthen the caliber of students in different areas.

The Department of Development Economics has conducted coaching classes for HSST Examination-2017-18 conducted by the KPSC. On 03-08-2017, the department organized a panel

discussion on ‘**Dimensions of GST**’, including the participation of academicians, businessmen, media, students and public. The department has focus on the tribal studies in the students’ academic projects.

‘**Shastrayaan 2017-18**’, a socio cultural exhibition was organized in the college aiming at the exposure of the institution to the community. The exhibition included stalls of various departments and cells. The exhibition had a huge impact in the town and around 3000 people took part in the event.

The NSS units of the institution constructed a ‘**Snehavedu**’(home) for the former student of the institution. It was financially supported by various organisations, institutions and individuals.

The Women Cell and JagrathaSamithi organizes various women sensitization programmes every year

The literary club of the institution conducted a discussion on ‘**NooruSimhasanangal**’ in collaboration with Pazhassi Library Mananthavady and Department of English on 3rd October 2017. The club has initiated various talks on contours of Labor Migration in Kerala, Karikkottakari, Renaissance Printing and Philosophy of modernity, Literary Ornithology. etc.

The college serves as a centre for PSC Examinations and as an election booth for parliament, assembly and local body elections. The indoor and outdoor stadium, gymnasium, are extended for the public to conduct sports events. The auditorium has been extended to conduct Gramasabha meetings and local body programmes of Edavaka Grama Panchayath.

The College Union has been extending its support to pain and palliative care units of different regions through monthly collection drive.

The institution hosts the IHRD College of Applied Sciences for the last 10 years, About 400 students are studying here. The institution also provided space to the Regional Center of Additional Skill Acquisition Programme (ASAP) , a joint initiative of General and Higher Education Departments. The ASAP building is under construction. At present the ASAP uses our infrastructure facilities for its training. Every year around 500 Higher Secondary students, from Wyanad and other districts of Kerala are using these facilities at Govt College, Mananthavady.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 38

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	9	7	5	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 59

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
222	250	400	313	150

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 12

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	3	2	6

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Government College Mananthavady is located in a hillock near Payode in Edavaka Panchayat, Mananthavady Taluk, Wayanad District, just 3.5 kms from Mananthavady town on the side of Mananthavady Kalpetta state highway. The sprawling college campus is spread over an area of approximately 10.47 acres of pristine land which includes approximately 6000 sq metres of built up area, natural landscapes and sports facilities. The teaching- learning process is facilitated in 18 class rooms, 4 tutorial rooms, three science laboratories, two computer centres with high speed Internet connectivity, IQAC room with conference facility, one seminar hall, one auditorium, a Heritage Museum, one ORICE room, one Media Room and a fully automated Library. In addition the campus houses the Administrative Office, Student hostels, Canteen, Principal Quarters, Student Cooperative Society, Gymnasium, Ladies Rest Rooms and other necessary units to provide basic amenities for staff and students. The entire college campus is Wi-Fi enabled and is differentially abled friendly.

The college has separate tutorial block for each department. The students have personal interaction with the faculty on academic and other matters and further conduct their extracurricular activities. These rooms also provide the faculty with a peaceful and comfortable place for their academic pursuits. The classrooms in the college facilitates the blend of traditional and modern modes of teaching with technological aids such as ceiling mounted LCD Projectors, Smart boards, Black Boards, white boards and Podium for faculty. All the 18 class rooms are ICT enabled of which 14 class rooms are equipped with LCD projector while 4 with LED TV and Four class rooms with audio systems. We have a media room with LED TV, amplifier, mixer and speakers. For the purpose of internet browsing an air-conditioned internet lab is available with 10Mbps Optical fiber connection, printout and Copier facilities. An air-conditioned computer lab is established with 35 computers for learning computer languages and packages. All the computers in the lab are provided with latest updated software and hardware. The science laboratories established are one Electronics Lab, One Physics lab and one Embedded Systems lab. All laboratories and class rooms are equipped with uninterrupted power backup using solar UPS and Generator. The seminar hall has a seating capacity of 250 and process a well set stage, audio video and internet facilities. The auditorium has a seating capacity of 400 and houses a synthetic floor for badminton and Table Tennis.

The College Central Library is a fully automated Library with KOHA integrated to RFID and is housed in a separate building. Apart from Electronic Article Surveillance (theft protection), the RFID system is set to locating, shelving, stock verification and transactions of library holdings. All books and bound volumes of the library have been tagged with ISO-15693 standard tags. Each tag holds information of accession number and library identification code. This allows library users to issue and return or renew library holdings, all by themselves, without having to approach the library personnel. The library is well stocked and presently having a collection of over 20000 books.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college has an outstanding Department of Physical Education and sports. Through years, the Department has nurtured students showing potential in any area of sports and has assisted and motivated them to realize their full potential. Every year they have students achieving distinction and winning medals at the national, state and university levels. Our students have left their mark in sports ranging from athletics to weightlifting. The college has 15 teams that have participated in university intercollegiate tournaments.

The college has a 200 meter track, football field, volleyball court, yoga hall, health fitness centre and an indoor stadium that houses a shuttle- badminton court. The gymnasium has a Tread mill, Magnetic bike, Weightlifting and power lifting equipments, judo mat, Swiss ball, medicine ball, judoggi, boxing equipments, ball badminton and shuttle badminton equipments, table tennis, Smith machine, 5 station gym equipments and Physiological equipments like Spiro meter, Peak flow meter, Skin fold caliber and Electronic Blood pressure monitor. Our students are given training in all these. Power Lifting, Weightlifting, judo, boxing and archery are the some of the items that bring many medals to college.

The Department of Physical education regularly conducts intercollegiate and inter University tournaments. Necessary play grounds, equipments, kits and sportswear are provided with. A modern gymnasium with all the latest gadgets has been set up and is used by both students and faculty. International Yoga Day is observed regularly. Yoga classes both theory and practice is conducted as a part of Open course, under the Department of Philosophy.

Every student is encouraged to take active part in one outdoor activity. College has set up facilities/grounds for cricket, football, hokey, basketball, volley ball, badminton, table tennis etc. in order to ensure a sound body and mind, students are given special attention on health and fitness. Taking advantage of the natural beauty of the surrounding Kurumbalakkotta and Banasura hills, our students organize camps for trucking and hiking. While games, sports and athletics directly contribute to physical development of students, other co-curricular activities also indirectly contribute to it. The activities provide a useful channel for the growth and development of the body.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 23

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**Response:** 78.67

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
140.48	43.60	364.43	16.05	43.91

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Government College Mananthavady has a fully automated Library with KOHA integrated to RFID.

KOHA a free open source software that provides comprehensive functionalities expected from modern integrated library management software. To make a fully automated library based on KOHA, an RFID system has been integrated with KOHA by using middleware software. Apart from Electronic Article Surveillance (theft protection), the RFID system is set to locating, shelving, stock verification and transactions of library holdings. All books and bound volumes of the library have been tagged with ISO-15693 standard tags. Each tag holds information of accession number and library identification code. This allows library users to issue and return or renew library holdings, all by themselves, without having to approach the library personnel.

KOHA is the world's best open source library automation software, used by over 3,000 academic, public, and special libraries around the world. In India, libraries of esteemed institutions such as British Council Libraries, IIM Ahmadabad, and Mysore University are implementing this software. KOHA encapsulates all modules required for a comprehensive library software.

KOHA has all the modules in a fully-functional library software – acquisition, serials, members, circulation, cataloging, reports, and tools. KOHA is Standards compliant – MARC 21 (or UNIMARC) for cataloging, Z39.5 for copy cataloging, UTF-8 for non-English catalog data, and SIP2 for RFID integration.

All collection of the library has classified with DDC 23 edition including reference and book bank books. Apart from the automated system library follows a manual register to avoid technical issues and power failure.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

As the College started functioning in 1981, the library does not have a collection of rare books or manuscripts. However, the Heritage Museum maintained by the college is being gradually developed to a knowledge resource centre. The Heritage Museum has a large collection of rare artefacts - household articles, agricultural tools, fishing equipment, utensils etc, all reflecting the life and culture of indigenous people of Wayanad. In 2015 the then MLA P K Jayalakhsmi, one of our proud alumni, shown interest in the Heritage Museum and sanctioned Rs 25,00,000/- (Rs Twenty Five Lakhs) from MLA fund for the construction of a building for Heritage Museum.

4.2.3 Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.55

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.24	5.84	2.40	2.55	1.70

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 15.33

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 82

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution periodically augments and upgrade its IT infrastructure facilities in tune with the technological up gradation and has successfully directed the regular activities towards integrating IT into everyday activities. The regular activities of the college like teaching, learning, evaluation and administrative processes are made more efficient, transparent and user friendly by the effective application of Information Technology.

Internet:

The institution was keen to solve the network problems faced due to the remoteness of the district. An amount of Rs 4,66,000/- (Four Lakh Sixtysix Thousand) was invested for establishing dedicated Optical Fibre connection from BSNL exchange to College. At present the institution has a 10 MBPS internet connection provided by BSNL.

Network :

The entire campus is connected with high speed fibre optic Local Area Network with firewall for network security. All the departments, hostels, selected class rooms, library and office are connected to LAN and all academic blocks are connected to WiFi network based on device IP address.

Teaching :

All the Departmental staff rooms are provided with laptops including the internet facility (both WiFi and LAN ports), printers and scanners. For ICT enabled teaching, the institution provides LCD projectors/LED TV in all class rooms, Audio-Visual aids and LAN ports are installed in selected class rooms.

Learning:

All academic blocks are connected to WiFi network and it makes accessing online materials easier.

For internet browsing, printing and photocopying an Internet Lab is established. The Lab has 10MBPS internet connectivity, printer, scanner and reprographic facilities, to the meet the requirements of students. Computer assistant helps the students for availing these services. In addition to that a computer lab is established with modern PCs for studying IT related topics.

Exam

CCTV's are installed in exam halls and exam room for transparency.

Administration

Almost all processes of the College administrative office are integrated into IT. Personal computers are provided for each clerk, typist, HA and Superintendent which are networked and has 10 MBPS internet connectivity. In addition to that sufficient number of Printers, Scanners and Copiers are provided for the smooth functioning. Attendance is marked by bio metric attendance system.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 5.83

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line) >=50 MBPS 35-50 MBPS 20-35 MBPS 5-20 MBPS Response: 5-20 MBPS	
File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS) Response: No	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years Response: 21.32				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
38.65	10.94	19.25	8.91	14.08

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

As a Government College, the institution has a well-established machinery in place for up gradation and maintenance of campus facilities. The planning and maintenance is achieved through the monitoring of various committees like IQAC, College Council, Accommodation Committee, RUSA Board of Governors (BOG), RUSA Project monitoring Group (PMG), College Development Council (CDC), KIFB monitoring committee, Library Committee, Purchase Committee and PTA with the Principal at the helm. These committees make sure about the allocation of adequate budget for annual maintenance of college infrastructure.

Major Funds for infrastructure augmentation and maintenance are mainly obtained from Directorate of Collegiate Education, Government of Kerala (DCE), UGC, RUSA, College Development Council (CDC) and KIFB while expenditure for minor works are met using PTA fund.

When ever a complaint arises, the complaint is given in writing to the Principal or office Superintendent. As soon as a complaint is recorded, the Superintendent in consultation with the Principal takes prompt action to repair or replace the equipment. General & minor emergency repairs of furniture, computers, electrical, plumbing etc are done by the PTA. The institution maintains sufficient support staff to upkeep infrastructure and computer labs are maintained by the technician appointed by PTA who takes care about IT infrastructure like computers, printers, copiers, network etc and does minor repair works. The building maintenance like painting is periodically done by PWD buildings division as per the request from College Principal with own fund. In addition to that maintenance of physical infrastructure is done by District Nirmiti Kendra and PWD with the fund allotted by College. Major electronic and electrical equipments like ICT instruments, solar plants, UPS, water coolers etc were purchased with five year extended warranty and are maintained by the suppliers.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 96.42

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
445	444	431	444	430

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.68

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	4	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 23.92

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
143	115	115	162	16

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 7.4

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
50	30	30	30	30

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 7.63

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	8	8	10	18

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 34.29

5.2.2.1 Number of outgoing students progressing to higher education

Response: 36

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 33.81

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	8	6	2	2

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	22	20	6	6

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 31

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	6	8	11

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

College students' council / Union is an elected body of students. The role of the Union is to engage actively in curricular or extra-curricular activities which provide opportunities for students to engage in potent partnership with teachers, parents, students and managements for the benefits of college and college community. Students council often help students in learning about democracy, leadership, organization skill, planning, which will certainly benefit them in future.

Our college has a college union, which ensures the participation of each and every student in academic and non-academic activities of the college. Council is constituted as per the guidelines set by the Kannur University. College Union Parliamentary Election has been conducting every year since the beginning of the college, in a violence-free manner under the close monitoring of Returning Officer. The college authorities ensure strict adherence to ethical practice during the entire process of the election. The elected body consists of 15 members. Chairperson, Vice Chairperson (Reserved for Girls), General Secretary, Joint Secretary (Reserved for Girls), Fine Arts Secretary, University Union Councillor, Student Editor etc. All students in the campus can cast their vote to elect their representatives. A faculty member is entrusted to advice the student's Union.

Every year the union conduct programmes like Union Inauguration, Fresher's day, Annual Arts Festival and Sports Meet, the council activities include Annual college day celebration, organizing and conducting diverse and numerous programmes include Film Festivals, Blood Donation Campaigns, and Organic Farming awareness campaigns etc. Various department programmes like ESPERANZA- 17', Sasthayan-2018, RIDDHI (Fest) etc....were conducted in coordination with union. Social and charity works like 'ONE DAY ONE RUPEE COIN, were undertaken to create social responsibility among students. The council activities associate with the cleanliness of the campus. Union also takes part of the

State Government Haritha Kerala Mission and other activities of the NSS, NCC and other active club

House captains and student representatives from various classes are actively involved in the planning and execution of Annual Sports Meet , Arts and other extracurricular activities. Students those who are good at sports are identified by the student committee ,and are trained for inter- college and inter –university competitions. Student magazine editor and other student members of Magazine committee do work together to bring out the College Magazine.The finance for the activities of the union is met primarily from the union fund allotted by the Government and also from the P.T.A. On certain occasions, the council collects voluntary donations and spends for social causes.

The students union energetically participates in the functioning of various committees like library committee, grievance redressal Committee, anti- raging committee, examination committee etc. The Chairperson and Vice chairperson of the student unionis permanent member of the canteen committee and college co-operative society. They are represented in all major bodies in the college such as the College Development Council (CDC), IQAC, RUSA monitoring committee etc... All the student activities of our college are organized and executed with the cooperation of student union.

File Description	Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 15.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	16	15	12	19

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association of Govt. College Mananthavady has been undertaking a number of activities in our college and turned out to be the part and parcel of the development of the college. It has been providing numerous benefits to shape the future of the college in multiple ways like providing scholarships, networking, fund raising, placements, career guidance, Mentoring etc...The Alumni Association of our college has been functioning unregistered since 2015. The official Alumni Association of our college “**Thanal Education Foundation**” has been registered at the office of Wayanad District registrar (Ref .No. WYD/CA/164/2015) on 31st May 2015. In addition to this, all Department alumni groups like FESA (Former Economics Students Association), English Alumni Association etc...are well active in our college. With the advent of social media, alumni relationships of our college has taken a different realm and fervour altogether. Our college has been strengthening the attachment and power of alumni fruitfully through various social media platforms like Face book, Twitter and WhatsApp. May 31st is observed as the Alumni Day of our college and Annual General Body meeting is conducted every year. Strong and positive relationship with the alumni gives momentum to social, academic and infrastructural developments of our college. Alumni are great role models for current students and are well placed prominent people in the society in various fields like Education, IT, Banking, Politics, Business, sports, Real Estate etc...

The Alumni nurture a special love to their Alma matter. The works of ‘**Thanal Education Foundation**’ are remarkable as they conduct various programmes like Quiz Competition, Prize distribution, Awards for academic excellence, scholarships and endowment prizes for SC/ST students for motivating them. The Alumni Association also conducts book discussions, summer fests and exhibition and provides civil service coaching classes to students. All Department alumni conduct Annual general body meetings. They conduct various programmes such as talks by eminent scholars, Book donation to department libraries, Scholarships, Endowment prizes for rank holder etc... Alumni members often deliver motivational talks to our students and occasionally contribute financial aid (lend hand) to various programmes of the college. Alumni Association has been playing a pivotal role in the development of our college. It provides support in various aspects those are beneficial to the students and college to develop good academic environment as well as to maintain responsible social relations. The Alumni Association’s opinion in the development of the college has been given importance and they often suggest solutions to the challenges faced by the college. Alumni Association gives valuable suggestions by considering the vision and mission of the college. The alumni are an asset to our college, and their contributions and involvement have significantly increased the reputation of our college.

File Description	Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 21

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	4	4	4

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

If we look back in to the history of Wayanad, education was never in reach of its entire people. Unequal access to education has been rampant in the entire district. Over the generations only few sections of the society enjoyed the fruits of the education and the remaining majority, particularly marginalized sections were denied the opportunity. It was at this time that our College was established with the objective of providing quality education to all the sections of the society. Our College has proved that Free Education is a helping hand for the poor, disadvantaged as well as socially marginalized. In its 38 years history the College has lifted thousands of people from their historical backwardness, suppression and isolation. Now the College is in a position to claim proudly that it has created a silent revolution in education in the District.

“Education for total liberation” is the vision of the college.

Our vision is to mould the students into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright, psychologically integrated, physically healthy and acceptable to the society.

Our mission is *to uplift the youth by imparting quality education and exposure and also to equip them to cope with the latest requirements through innovative techniques and practices.*

We strive to materialize our vision which has three basic dimensions.

1. Academic excellence: Enabling the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects is the primary objective of the institution.

2. Personality development: The College focuses on the all-round development of the students' personality through proper education and exposure.

3. Social orientation: Education with a social face is **the hallmark of this College, and to enhance community participation, the students of the College have adopted a tribal colony-Pathrachal Adivasi colony in Nallurnad Village-** where we extend our helping hands to the less privileged by educating the tribal dropouts who are denied of the greater privileges of life.

The vision, mission and objectives of the college are displayed in noticeable areas in the campus so that the entire student community and faculty members are reminded of the great principles the college stands for. They are also provided to the students through the academic calendar prepared every year so that everyone can know more about the institution and its ideals.

The governance of the college is always in harmony with the stated vision and mission.

The College Council, IQAC and the Academic Committee closely monitor the effective implementation of the curriculum and the results of the examinations in order to identify any existing lacunae, and to suggest and implement any appropriate measures that is required. Apart from curricular activities, the co-curricular and extra-curricular activities are planned in a manner to ensure the linking of the campus with the outside society, thus highlighting value-based education.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management**Response:**

The College has an overall system of decentralization and participative management with regard to Curricular and co-curricular activities.

The Principal as the head of the Institution coordinates the academic staff, the administrative staff, and the student body members for the effective functioning of the College.

The College Council is the advisory body to the Principal in academic and administrative matters. It comprises of the Principal as the Chairman, Heads of all departments, co-ordinator of IQAC, the College Librarian and two elected members.

The Heads of the Department has the freedom and authority to decide on the various activities pertaining to academic and administrative work related to their department. The HoDs are given the responsibility of delegating work to other faculty members in their department.

Faculty members are entrusted as coordinators of various associations and clubs and given autonomy to organize activities, both curricular and co-curricular. All faculty members are given responsibilities to act as mentors and counselors.

The Students' Union takes an active part in the organization of the activities in the campus. Their representation is ensured in various bodies of the College. The Union, in consultation with the Union Advisor, conducts all cultural and sports programmes in the College.

The College Office functions under the leadership of the Office Superintendent. He acts as a link between the administrative team and the Principal.

The IQAC is responsible for the development and application of quality benchmarks/ parameters for the various academic, curricular and administrative activities of the institution and for motivating the academic community in organizing workshops, seminars on quality related themes and documentation of the various programmes/ activities.

Parent-Teacher Association An association of parent and Teachers was formed in the college in the year 1980-1981. The parent of each student who is admitted into the college shall join the association by paying a membership fee at the time of the student's admission. All the teachers are members of the Association.

Case Study: PARENT-TEACHER ASSOCIATION

The PTA consists of the parents of all the students and all the teachers of the college. The office bearers are democratically elected in an Annual General Body meeting. The audited accounts of the income and expenditure of the outgoing PTA committee are presented. Principal is the President of the PTA, the Vice President is elected from the parents and the Secretary is a teacher fellow. There is also an executive consisting of elected members from both teachers and parents.

Functioning of PTA in the year 2017-18

During the academic year 2017-18, PTA utilized an amount of Rs.387296 towards the payments for the following items for creating better academic environment for the teacher student community of the college.

- Remuneration to Lab Assistant appointed by the PTA
- Printing and Stationary
- Repair and Maintenance
- Well (Drinking Water) Renovation
- Casual Labour
- Water Charge
- Travelling Expenses
- Food and Refreshment
- Meeting, Seminar and Orientation Classes
- Website Renovation
- Students Welfare and Medical Expenses etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

IQAC of the college has constituted a separate Planning Committee during the academic year 2014-15 to identify the short term and long term requirements of the College. In consultation with the stakeholders, Planning Committee under the Chairmanship of the College Principal prepared a detailed Planning Report and submitted it to the IQAC in the same academic year.

The College at present has an Academic Block which caters ICT enabled Class rooms with Wi-Fi connectivity, College Office, Library, Auditorium, Seminar Hall and Laboratories. The College also have Men's hostel, Women's Hostel, Canteen building and Wayanad Heritage Museum. The constructions of New Academic Block, Library Block are completed and are awaiting inauguration.

The College has submitted its proposal to RUSA and KIFFB for the development of its infrastructure and deployment of its projects. For the preparation of both these proposals, College level Planning Committee Report act as a guiding document. In these circumstances the RUSA has sanctioned an amount of Rs. 2 Crores as per order No. 105/KSHEC/RUSA/MS/2015 dated 17/04/2015 for Government College Mananthavady.

Plan Proposals

1. Renovation of Indoor Stadium

(Total Estimate: Rupees Fifteen Lakhs)

2. Purchase of furniture's and other equipments for Mens Hostel

(Total Estimate: Rupees Thirteen Lakhs fifty thousand only)

3. Purchase of furniture's and other equipments for Canteen

(Total Estimate: Rupees Three Lakhs only)

4. Purchase of Laptops for Students

(Total Estimate: Rupees Seven Lakhs fifty thousand only)

5. Library Automation

(Total Estimate: Rupees Two Lakhs fifty thousand only)

6. Subscription of Periodicals

(Total Estimate: Rupees One Lakh only)

7. Purchase of Polyhouse

(Total Estimate: Rupees Two Lakhs fifty thousand only)

8. Purchase of Laboratory Equipments

(Total Estimate: Rupees Two Lakhs only)

9. Purchase of Sports Equipments

(Total Estimate: Rupees Two Lakhs only)

10. Purchase of CCTV

(Total Estimate: Rupees One Lakh only)

11. Construction of Library Building

(Total Estimate: Rupees Seventy Lakhs)

12. Renovation of Playground

(Total Estimate: Rupees 110 Lakhs)

13. Automation of Library

(Total Estimate: Rupees Ten Lakhs only)

14. Purchase of Solar Power stations

(Total Estimate: Rupees Ten Lakhs only)

15. Purchase of Computers and work stations

(Total Estimate: Rupees Five Lakhs only)

Apart from the above furnished projects, College has submitted a detailed proposal to RUSA for the following projects.

Sl.No.	Item	Amount
1	Modernization of 11 Class Rooms	? 44,00,000
2	Modern Laboratories	Electronics Lab
		Physics Lab
3	Library Renovation	

4	Civil Works	Development of College Sports Complex, football and Archery arena	
		Construction of Staff quarters	
		Clean drinking water facility	
		Campus solar pathway lights	
		Waste management	
		Stack room for old files	
		Solar power plants without batteries	
		Diesel generator distribution system and Shelter	
		Furniture for New Academic Block	
		A biodiversity campus garden	
Installation of fire extinguishers (including in hostels)			
5	Computer lab with networking facility	Information Technology (IT)	
	Total		

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Our college is functioning under the direct control of Directorate Collegiate Education, Government of Kerala. The college is headed by the principal and decision making procedures are made at appropriate level in organisational hierarchy by ensuring optimum participative and decentralised manner. Superintendent heads the administrative wing. The teaching faculties are bounden to provide quality ensured academic service to stake holders and the college office is equally responsible to provide administrative service to its beneficiaries.

Service rules and procedures: As a Government institution we strictly follow the service rules according to the UGC/State Government/University norms. The Working hours are from 9.30a.m-4.30pm. The teaching and non-teaching faculty have the benefits of GPF/GIS/SLI/Gratuity and Casual/Earned/Medical/Maternity/Paternity/ Compensatory Leaves. Recruitment is taken place according to the norms of State Service rules and UGC. The HoDs review requirements as per Teaching Load and submit the consolidated staff requirement to Principal and report to higher authorities. Promotions are based on service and merit stipulated by government. Following is the list of few committees/cell and their functions:

College Council: The advisory body to the Principal in academic and administrative matters comprise of Principal, Vice Principal, all the department heads, 2 elected members and representative from IQAC and PTA, college librarian and superintendent.

Examination Committee: Well functioning internal and external examination committees are there in our college to conduct the various exams as per the schedule.

IQAC: The Internal Quality Assurance Cell is constituted of members as per NAAC norms. The IQAC ensures systematic documentation of all activities and collects/analyse feedback from stakeholders and ensure the sustenance and enhancement of quality and excellence.

College Development Committee: This committee prepare all comprehensive development plans of the college regarding academic administrative and infrastructural growth.

PTA: The College has a well functioning PTA. The general body of the PTA meets annually and executive committees members meet periodically.

Women Cell: With the aim of women sensitisation, the college has a Women Cell. Time to time, the cell conducts seminars and lectures by specialist on various issues. The cell also conducts counselling to girls.

Anti -Sexual Harassment Committee: As per the guidelines of UGC and the Supreme Court an anti-sexual harassment cell has been established in the college to provide a healthy congenial atmosphere to the students and staff.

Discipline Committee: The college discipline committee takes keen interest to maintain discipline in and

outside the college campus. The committee function with the aim to impart social and moral values to its stake holders.

Anti -Ragging Committee: Ragging in any form is strictly prohibited in and outside the institution. Any complaint about ragging is brought to notice of the anti -ragging committee which take cognizance of the matter and takes necessary actions immediately.

Career Guidance Cell: The cell conduct classes on personality development communication skill and interview skill to enable the all round development of students.

Grievance Redressal Cell: The cell tries to solve the grievances of the staff and students.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Government College Mananthavady was established in the year 1981 for providing quality education especially for marginalized section. The college proposes a wide platform and promotes various co-curricular activities along with academic programmes. College also achieved tremendous growth in the academic and co-curricular activities during the last 38 years.

The Wayanad is one of the socially and economically backward districts in Kerala and majority of the population belongs to SC/ST categories. Against this backdrop the College has a significant role in social development of the district. In the year 2013-14 UGC NAAC peer team visited the College and accredited with it B grade. At that time peer team had pointed out that one of the main limitations of this institution is the inadequate number of UG and PG Programs.

Case Study

Under these circumstances the College Council decided to form a separate Samithi called 'Vikasana Samithi' with the support of PTA, for the all round development of the college. This Samithi consists of the MP of Wayanad, MLA of Mananthavady constituency, Chairman of Mananthavady Municipality, President of Edavaka Grama Panchayath, Ward Member, representatives of various Political Parties, College Principal, and the student representatives of the college.

In its first meeting held on 16/6/2015, the Samithi took a decision to submit a proposal for starting new UG and PG Programs to concerned authorities. As a result of the rigorous effort of the Samithi, two PG Programs, MA Development Economics and MA English were started in the college in the academic year 2016. In addition, the college got an amount of rupees 25 lakhs from MLA fund for the construction of Heritage Museum. Samithi also took initiative for sanctioning an amount of Rupees One Crore to P.K Kalan Memorial IHRD college functioning in our college campus for individual development of their college.

At present the College has only 140 seats available for various UG Programss. But we get more than 2000 application for UG admission each year. In this circumstance Vikasana Samithi is trying its level best in getting sanction from the government for starting new UG and PG Programs. The College is fully confident that our college will get at least two new UG Programs in the next academic year itself.

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution recognizes the commitment and dedication of the teaching and non-teaching faculty and therefore ensures the needs of employees proactively. Some of the facilities provided by the institution include:

Staff Club: The staff club ensures a harmonial and cordial working environment for the employees. Financial support is provided for the employees during special occasions such as marriages and housewarming. A fixed amount is collected from each employee and is used effectively. The club further extends hands to help the employees who are in distress. The club arranges staff tours to different locations.

Gymnasium: The Physical Education Department supervises a fitness gym for the staff and students to ensure their health and well-being.

First aid appliances: Heads of various departments maintain first aid appliances which are supplied during times of emergency.

Urinals: Enough numbers of urinals for the staff and the students are installed and they are properly maintained as well.

Canteen facilities: A Cafeteria is available for both staff and the students that provides hygienic, homely and nutritious food. The staff of the canteen ensures and embraces clean and hygienic practices at work.

Wash areas: Sufficient number of wash rooms such as bathrooms, wash basins with taps and taps on stand pipes are functional in the campus and are maintained properly. Effective steps are taken to ensure proper waste management.

Ladies Amenity Room: The College has two common restroom for women where an incinerator is installed to dispose sanitary napkins.

Drinking water facilities: Water coolers are placed in the campus within the reachable limit of students and staff.

Principal's quarters: A well furnished and spacious quarters is provided for the principal.

Hostel: There are separate hostels for both girls and boys.

Security: The College has installed CCTV cameras for the close monitoring of campus activities and security personnel in campus.

Co-operative Store: The college runs a co-operative store that is useful for both staff and students. It provides stationery and other necessary amenities and provisions. Like canteen, it is the most – visited spot in the campus.

Badminton Court: An indoor badminton court is available for recreation.

Differently abled students: Ramp facility, rest room and disable able friendly washroom are provided.

Statutory benefits: The statutory benefits provided are those prescribed for the State employees by the Government of Kerala.

Maternity and Paternity Leave: Employees can avail maternity or paternity leaves and other leaves like Special disability leave with permission to leave station.

Medical Reimbursement Scheme: refunds the medical expenditure of employees and their dependents.

Anti-Sexual Harassment Policy: A women's grievance redressal cell for addressing complaints regarding sexual harassment.

House Building Advance: provided to employees at interest rates lower than that of the market rate.

Welfare Schemes: The entire staff is covered under the Group Insurance ,State Life Insurance and Group Accident Insurance schemes of the state government.

Leave Travel Concession: Subject to rules and regulations, the travelling expenditure of the employees to any place in India is refunded.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.54

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	4	3	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 18.6

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	5	8	3

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution is following an effective performance appraisal system for teaching and non-teaching staff. To assess the performance of a teacher, the evaluation indicators are the feedbacks collected from the students; the self appraisal (API) score earned by teacher were considered. For non Teaching staff, the indicators are efficiency, economy and time bound completion of tasks. The college assesses the performance of its staff taking into consideration the self assessment analysis made by the staff and assessment made by the beneficiaries. Students and parents are major sources of feedback. The self assessment of the staff is taken periodically and evaluated. After reviewing the feedback of the teaching staff given by the students, the Principal provides counsel to the faculty members confidentially, if needed.

During the PTA meetings the parents are asked to give their feedback regarding the extent to which the faculty/department achieves success in their job. Based on this, adequate and timely suggestions are provided by the Principal to the concerned faculty and departments to improve their performance. The

preferred suggestions are discussed at the college council and recommended for implementation.

Every teacher is required to submit self assessment form in the required PBAS format based on the API scores indicated by the UGC. Accordingly, the Assistant Professors submit their self-assessment proforma to a screening committee comprised of the Principal of the College, the Head of the Department, and two subject experts. The same is monitored by the IQAC. The Self assessment forms are critically assessed and the teachers are encouraged to better their performance levels. After receiving the application the same is submitted to Director of Collegiate Education, by the Head of the institution. The Screening Committee is in charge of determining the candidate's eligibility for Associate Professor Grade. The same procedure is to be done at the time of promotion from Associate Professor to Professor Grade.

For improving the efficiency and promoting the paperless office concept the institution has introduced the Digital Document Filing System (DDFS). Accordingly a request received in the office tapal section is converted into a pdf file and submitted to office superintendent and thereafter to the Principal by online. The Principal/Superintendent sends it electronically to the concerned section for making note/draft/circular/order. After preparation of the document by the concerned section the Principal affixes the digital signature. The section will electronically send the document to the appropriate office. At the time of electronically submitting the document, a number is generated for that document. The same is used for future reference. The office adopt "Five day rule" in its administration. That is, if a file is submitted to the office, action will be taken within five working days. The performance of the non-teaching staff has been assessed by the Principal/Office Superintendent. The important parameters like quality of work, time bound nature of finishing tasks, whether rules and regulations are obliged or not and other matters are assessed and evaluated.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution conducts both internal and external financial audits regularly. Since the institution is a Government College it is wholly owned and administered by the Department of Collegiate Education, Government of Kerala. The major sources of finance for the college is budgetary support from Kerala Government, grants and special funds from UGC, RUSA and other bodies. All these funds are subject to strict auditing. The external auditing is done by the Accountant General and Department of Collegiate Education, Government of Kerala.

The audit is done at various levels.

External Audit

External Audit is conducted mainly in four modes.

(I) Audit by the Office of the Accountant General

After giving letter to the college, the A.G. Audit team visits the college and conducts the external auditing.

They can audit anything which involves a cash transaction. Usually they will audit the following.

- 1) State Government Plan funds utilization.
- 2) State Government non-plan funds utilization.
- 3) PD accounts
- 4) Stock registers
- 5) Recovery of pay and allowances

(II) Audit by the Directorate of Collegiate Education

The audit team of DCE also visits the college and conducts external auditing. The funds and grants obtained from the state government, the amount collected and received related to the general revenue of Government, Utilization/Non-Utilization details of such amount, its registers/accounts and so on are audited by the auditors with the Directorate of Collegiate Education. The DCE Audit involves auditing of the following items.

- 1) Cash books, bill books, fee receipts, term fee registers etc.
- 2) Plan contingent bills and non-plan contingent bills.
- 3) Plan fund utilization
- 4) Verification of stock register, library book register, fine register etc.
- 5) CDC matching grants and Student acquittance register.
- 6) Challan register, Demand Draft register
- 7) Bank pass book, RUSA pass book
- 8) Transfer TA
- 9) Guest lecturers' and FIP substitutes' appointments and remuneration
- 10) Annual stock registers and other registers, cash balance, denomination etc

(III) Audit by External Chartered Accountants.

The Auditing by External Chartered Accountants involves the following items.

- 1) The expenditure of various UGC funds.
- 2) The RUSA fund

- 3) The bills of UGC sponsored seminars.
- 4) The salary distributed to FIP substitute lecturers.
- 5) The books and accounts of PTA and NSS

The audited annual statements of accounts are placed before the committee and the General Body of PTA so that all stakeholders can scrutinize the expenditure thereby and ensure accountability.

(IV) Audit by Co-operative Society Auditor

The books and accounts of the Students' Co-operative Society of Government College Mananthavady is also audited by the auditor appointed by the Co-operative Department, Govt. of Kerala. They also visit the college and auditing of the books and accounts are done.

Internal audit

Internal Audit is done by a committee consisting of a at least two senior faculty of the college. The Stock verification of all the assets of every department is verified at the end of each and every financial year.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Major financial sources of the college are:

1. The College gets financial assistance as plan fund from Government of Kerala which is utilized for infrastructural development, buying equipments for labs, books, furniture, faculty development and modernization of class rooms. These funds are allocated on the basis of the proposal submitted by the college. The Directorate of Collegiate Education is the apex body which runs the institution.
2. Funds received from UGC for Minor Research Projects and for conducting seminars and conferences. Special grants received from RUSA and UGC for the growth and advancement of the College and also help in modernization of academic environment.
3. The College collects a voluntary contribution from students at the time of admission as Parent Teacher Association fund (PTA). This fund is utilized for various development activities of the college. This fund is utilized effectively to improve the infrastructural facilities in the college, to promote academic and cultural activities of the students and for overall maintenance on the college campus as and when required. In order to enable transparency and effectiveness in the utilization of PTA fund, it is audited by a Chartered Accountant.
4. CDC fund is collected from the students is remitted to the Government which is allotted to the institution later along with a matching grant. The College Development Council fund (CDC) is for implementation of various student welfare programmes. The utilization of CDC fund is made according to the approval of the College Development Council headed by the District Collector.
5. Examination fee is collected from students and is remitted to the University. The University provides funds for conducting examination.
6. The College collects the tuition fees from students are remitted to the government.
7. Grants is received from the Government for the functioning of NSS unit in the College. In addition to this NSS unit through rendering services find additional funds for implementing its various projects and activities.
8. Proposals are submitted to acquire fund from KIIFB (Kerala Infrastructure Investment fund Board) .This fund is sanctioned by the Government of Kerala for infrastructure development.

In addition to the above, the college makes all possible efforts to secure additional funds. In 2013 the College received MLA fund for infrastructure development.

The Principal, in consultation with College Council takes measures for the optimal utilization of the funds. For this purpose committees formed under the convenorship of teachers and their work will be reviewed and evaluated periodically. Periodic internal and external audit is carried out for ensuring the effective utilization of Government and UGC fund. The internal audit is done in the case of funds received for various projects or programmes like the Major and Minor Projects, funds for seminars and workshops, funds for SSP, WWS, and ASAP etc. These accounts are first audited internally and then are audited by a qualified Chartered Accountant. The fee collection and other financial expenditure are subjected to audit by the government yearly.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes**Response:**

Internal Quality Assurance Cell (IQAC) is a statutory body with defined and designated functions to stimulate the academic environment for promotion of teaching- learning and research in higher education institutions. The IQAC started functioning in Government College Mananthavady from 19-03-2014. The IQAC strives to bring quality improvement in pedagogic processes and academic activities of the college. Overall quality control of all dimensions of the academic activities of the college is under the control of IQAC. Following are the strategies adopted by the IQAC:

- Development of parameters for the quality assessment and ensure the effective and progressive performance of academic, administrative and financial matters.
- In 2016, the IQAC, in consultation with various bodies of the college, had decided to bring all curricular and non-curricular activities of the college, under a signature programme titled **RIME (Responsible Interventions for the Marginalized and the Environment)**.
- IQAC put efforts in planning the institutional and department level activities, quality metrics like result analysis and feed back.
- Feed back on the academic processes is taken from the stakeholders by IQAC. Relevant issues are taken up and appropriate responses and measures are suggested by the IQAC to the college council.
- IQAC has instructed to the provision for IT based teaching practices to help the teachers to meet new challenges and developing student's abilities and performance, to access multimedia content and visually rich curriculum resources.
- Proper documentation of activities in the college. IQAC publishes newsletters yearly. Monitor the department wise documentation. IQAC properly monitor the teacher's diary. Each teacher should maintain a record of academic activities in their teacher's diary.
- IQAC is the nodal agency for implementing the best practices of the college. Under the initiative of the IQAC, the best practices such as Green audit and Academic audit are conducted in the campus.
- IQAC takes quality improvement measures such as emphasis on publication, special efforts for campus placement and upgradation of library and laboratories.
- Effective documentation of the office system and procedures and conduct orientation programme for administrative staff.
- IQAC encourages research aptitude among the faculty. Proposal for Minor and Major Research are properly verified and approved by the IQAC.
- Organizes workshops, seminars and exhibition to improve the quality of academicians
- IQAC communicate the policies and practices of the college to the internal and external stakeholders through prospectus and college calendar.
- Takes initiatives to give orientation class to the first year UG students and their parents on credit and semester based system of education.
- Ensure that the faculty members regularly update their knowledge through orientation and refresher course and the administrative staff periodically undergoes IMG training.
- Celebrates the annual merit day to give recognition to the students for their better performance in curricular and non curricular events .
- IQAC closely monitors all student activities including that of NSS, NCC and Students Council.
- It upholds Green Protocol and gives special attention to the needs of Divyangjan students.
- IQAC prepares AQAR according to the parameters of NAAC.

File Description	Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC of our College plays a pivotal role in ensuring and amplification the quality of the teaching learning process, assessment and evaluation. The IQAC of the college and the college council review the teaching learning process after each internal and external examination and publication of results, evaluates the results and visit each department for understanding the situation and helping the department to perform better. IQAC initiates to create a learner- centric environment in the college by following up on the student feedback on curriculum, internal examination and other aspects of functioning are collected and analyzed. IQAC follows the Academic Calendar provided by the University to plan learning process. The student's response on teaching- learning is evaluated carefully by providing proforma prepared by the IQAC and the drawbacks mentioned by the students are conveyed to the concerned teacher.

IQAC insists all the departments to conduct seminars, workshops and expert talks on different topics relevant and supplementary to curriculum. All departments are directed to apply towards plan fund to meet expenditure for organizing such academic events. Accordingly national seminars, workshops and invited talks are conducted by all the departments. The teaching learning process is reviewed through student feedback and result analysis. The results are discussed by the staff council and it suggests steps to improve the quality of teaching learning process such as remedial classes or peer group classes. All the departments conduct PTA meeting in association with IQAC to evaluate the academic performance of students. Scholar Support Programme takes initiatives to help and improve the academic standard slow learners. Walk with Scholar programme encourage, motivate and give support to fast learners to achieve their aim. Programmes of SSP and WWS are evaluated in the IQAC meeting to ensure its effectiveness. Exam oriented counseling is given to the students to improve their academic performance. Department wise association programmes conducted by concerned department to improve the academic standard of the students and is monitored by the IQAC. At the end of each semester all departments conduct model examination and publish result as per the guidelines of IQAC. IQAC evaluate the result and find the learning difficulties of students and suggests remedial measures. Accordingly all departments conduct remedial classes to weak students. Previous year question paper based intensive teaching is provided to the students. College celebrates Merit Day to motivate and improve the academic level of students.

IQAC collects diary of the academic work done of each teacher at the end of each semester to ensure timely completion of the syllabus and the effectiveness of teaching learning process. The academic audit report also reviews the academic activities of all departments.

Almost all the departments of our college have its representative in their respective Board of Studies in Kannur University. The IQAC discusses the feedback analysis of students, teachers, parents and alumni with these members. These BoS members incorporate the suggestions made by the IQAC when they are restructuring the syllabus and curriculum.

Other IQAC initiatives may be summarized as follows:

ICT Enabled Classrooms

The IQAC always makes it a point to use Information and Communication Technologies in teaching-learning process. As a result 100 percent of our teachers use ICT for teaching. IQAC gives training to teachers in preparation of power point and other ICT enabled teaching-learning activities.

Monthly Review of Attendance of Students

IQAC ensures the monthly review of attendance of students in each department. Each department publishes the review of attendance in its notice board. A copy of this attendance statement is handed over to the IQAC. IQAC reviews the attendance statements and take corrective action by giving counseling to these students who are irregular in class. This initiative of the IQAC has brought regularity in attendance among students.

Gender Sensitization

Around 75% of the students in the college are girls. With the support of IQAC, Women Cell in the college has conducted various programmes for the empowerment of women.

Counseling to Students

In support of Internal Quality Assurance Cell, the women cell in the college is given counseling to those students who are mentally weak and facing some family problems. The counseling is given by the external faculties.

Yoga and Meditation

Yoga and meditation have been used as an alternative form of exercise for keeping the mind and body healthy and happy. IQAC in association with Pranavam Yoga Centre, Mananthavady is providing yoga and meditation class for both staff and students. This helps them in improving their balance, endurance, flexibility, strength, sharpening mind and relieving their stress and anxiety. The Philosophy department of our college is also conducting Open Course on 'Yoga: Theory and Practice' to the 5th Semester Under Graduate students.

Scholarship Awareness

IQAC in association with the Scholarship Cell gives awareness class to all first year UG and PG students regarding the available scholarships. They are also provided with practical training on how to apply for various scholarships. Almost 100% of our students are availing different types of scholarships and freeships as a result of this.

Academic and Administrative Audit

IQAC each year conducts Academic and Administrative Audits. AAA is a continuous process of self-introspection for the better growth of the institution. IQAC review the performance of administrative and academic staffs and makes necessary recommendations if any.

Induction Class

IQAC each year conducts induction programme to the new comers in various under graduation courses. General introduction about the college, semester system, details of course and papers and discipline expected from the students etc. were given during the induction class

Green Audit

The college has adopted the 'green campus' system for environmental conservation and sustainability. As a part of 'green campus' environment awareness is given to both staff and students through various initiatives.

RIME

In 2016, the IQAC, in consultation with various bodies of the college, had decided to bring all curricular and non-curricular activities of the college, under a signature programme titled **RIME (Responsible Interventions for the Marginalized and the Environment)**. As a result of this most of the students projects are based on neighbourhood community.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**

3.Participation in NIRF**4.ISO Certification****5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

The College aims to mould the students into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright, psychologically integrated, physically healthy and acceptable to the society.

Our mission is to uplift the youth by imparting quality education and exposure and to equip them to cope with the latest requirements through innovative techniques and practices.

Teaching-Learning

- Started two Post Graduate Courses-MA Development Economics and MA English during the post accreditation period.
- Conducted several workshops and seminars on various topics in connection with Directorate of Collegiate Education, Government of Kerala and University Grants Commission.
- A number of teachers are selected to UG and PG Board of Studies of Kannur University.
- Conducted Model Examination for all semesters before each semester examination by utilizing Parent Teacher's Association (PTA) fund.
- Value inculcation in students is ensured by providing them with lectures, activities, field visits and social outreach programs.
- Smart classrooms are being effectively utilised .
- Ensured active participation of teachers and students in National Seminars and Workshops

conducted by other institutions.

- A number of articles were published by faculty members of the college in various journals.
- Feedbacks are taken from Students, Teachers, Alumni and Parents by using structured questionnaires.
- The practice of writing teaching diaries is strictly followed.
- Coaching for SET / NET and other competitive examinations like Kerala Public Service Commission are given to the students.

Infrastructural Facilities

Constituted a Committee named as College *Vikasana Samithi* under the Chairmanship of MLA on 16-06-2015 for the overall development of the college. It acts as a link between the college and nearby community and also acts as a pressure group to equip developmental programs and Government funds to the college.

- Constructed a New Academic Block worth Rs.3 crores under the scheme of Centre for Excellence of Higher Education Department, Government of Kerala .
- Constructed New Library Block worth Rs.85 lakhs by utilizing RUSA Fund.
- Completed the work of Men's Hostel.
- Constructed a Canteen Building.
- Constructed a Heritage Museum.
- Constructed a Shuttle Court.
- Renewed Open Air Auditorium.
- Surveillance Cameras are installed at various places in the Campus.
- Library stock verification is done by the Computer Assisted Portable Data Collection Terminal.
- Introduced Computer Automation of Library by using international level open source software '*KOHA*'.
- Installed water purification machines at the hostel and on different floors of the college building.
- Installed Digital Notice Board

Extension Activities

- College has organized a Science and Cultural Fest in association with RUSA during the academic year 2017-18 named as '*Shasthrayan*' to exhibit the developments in higher education sector to the community.
- In 2016 under the
- Department of Electronics organized a Science and Tech Fest named as "**Ridhi**" to showcase recent developments in science and technology to the public.
- NSS and NCC units of the college organized various extension activities such as Blood Donation Camp, Tree Plantation, ODF (Open Defecation Free) Programme, Anti Forest Fire Programme, Environment Awareness Programme, Flood Relief Programme Etc.
- Department of Development Economics organized a special awareness programme on GST.
- Department of Development Economics started a lecture series named as '**Dr.Varghese Kurien Memorial Lecture**' and completed its two editions with the participation of academicians,

traders, farmers and students of the nearby society .

- NSS units of the college constructed a house under the scheme '**Sneha Bhavan**' and handed over it to one of our old student.
- Department of Commerce organized a "Esperanza" Commerce and Management Fest continuously for three years to exhibit the new developments in the field of Commerce and Management to the public.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Since gender is a social construct, the policies aiming at gender equality are aimed at reversing the gender norms. Since gender norms change with time, ensuring a conducive environment where equality of treatment is strictly adhered can bring in positive impact on the prevailing societal norms. The institution which itself is a microcosm of the society has taken measures to ensure equality of treatment for its student population and staff.

A. Safety and Security

- College has more than 75 percentage of female students which itself is indicative of the success of the women empowerment measures of the State. The college has ensured a conducive environment for female students in the institution to pursue and develop their potential
- There is a dedicated Ladies' Hostel with security personnel and night watchman ensuring the safety of the inmates
- There are CCTV cameras installed in the corridors as added safety measures. However care is taken to ensure that these do not intrude into their privacies
- The college has constituted an Internal Complaint Committee for the female students and the

- faculty, with the female faculty in the highest post in the institution as its chairperson
- The college also has a Grievance Redressal Cell and an Anti Sexual Harassment Committee with Vice Principal as Chairman and appointed members
 - In addition, there is a dedicated Women's Cell and Jagratha Samithi which function to ensure gender equality and also the empowerment of the female students on various fronts

Objectives of Various Statutory Committees

- To prevent instances of harassment of women
- To process individual complaints and take up remedial measures
- To assist institution and faculty to form / review the guidelines / policy for redressal of the grievance as required from time to time, which may be in accordance with the guidelines issued by Supreme Court, Government Agencies and institutions and to take measures for the prevention of gender discrimination

Activities

- The college adheres to the rules and norms of the Kannur University regarding gender parity. The college has also ensured transparency and equal treatment in the distribution of various benefits to the students and the faculty. The guidelines of the Directorate of Collegiate Education are specifically adhered to.
- The college has ensured transparency in the admissions and measures are taken to prevent instances of discrimination.
- In the elections the posts of Vice Chairperson and Joint Secretary are reserved for female students. In addition they contest and win from the general seats too.
- All the committees in the college have female members to ensure gender parity.
- Kudumbasree units were established in Kerala as the State initiative for poverty alleviation and empowering women. The College follows Government guidelines in recruiting temporary menial staff like cooks and sanitation workers and sweepers from Kudumbasree members as part of their economic empowerment.
- The college also ensures the presence of women in all the decision making bodies. In the various clubs and student bodies, equal representation of female students is ensured.
- Students are also encouraged to assume leadership roles and organize various events in the college which has truly increased their potential as individuals. Care is taken to ensure that they don't end up assuming stereotypical roles.
- Care is taken to ensure equal representation of female students in the NCC and NSS units. The zest and enthusiasm shown by the cadre in social service initiatives have been truly laudable.
- The college also ensures equality as a norm in selecting students for various awards and recognitions.
- Various programmes on gender equality and empowerment of women are annually conducted by the Women's cell and Jagratha Samithi. These sessions include general sessions on gender equality, legal awareness classes, measures for self-protection, security against cyber bullying, and inspiring models of women empowerment.
- In addition, some programmes of the Women cell also have participation from general population which helps take the initiatives of the college to the larger community.
- Specific care is taken to ensure the participation of female students in sports events. Students of this institution have bagged several laurels at the national, university and state levels.

B. Counselling

Counselling sessions are necessitated by the increasing instances of discrimination in our society. Despite having achieved higher scores in human development indices Women in Kerala are seen to lag behind when it comes to work force participation and taking own decisions compared to many other southern states. The college has taken an initiative to lead its population of girl students to be strong individuals capable of asserting their choices and managing their careers.

- The institution annually conducts guidance and counseling sessions by experts for female students to tackle their inhibitions and empower them
- In addition to the sessions by experts, there are also individual mentoring sessions by various departments
- Documentary screenings, poster exhibitions and talks are arranged to sensitize students. Care is also taken to celebrate International Women's Day with inspiring messages to catapult them into the path of similar success.
- Since the experiences of women are differential, determined by various social factors, care is also taken to pay special attention to the most marginalized like girls from tribal population and girls with disabilities.
- Specific attention is paid to reduce dropout rates among students from socially and economically backward populations
- The successes of the mentoring and counseling sessions are reflected in the percentage of female students who return to continue their education, especially their post graduation, even after their marriage.
- In the case of girls with disability, college strictly adheres to a policy of inclusion which will bring in visibility and support for these students. The premises are also made disable friendly to cater to their needs

C. Common Room (Ladies' Amenity Centre)

- There are two common rest rooms in the college. Care is taken to maintain these rooms properly ventilated and fitted with all necessary amenities. There are incinerators installed and hygiene is given top priority
- The common room in the academic block is frequently used to convene common meetings of the female students. Any grievance regarding its facilities is immediately addressed

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 62.5

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 12000

7.1.3.2 Total annual power requirement (in KWH)

Response: 19200	
File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs	
Response: 50	
7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)	
Response: 500	
7.1.4.2 Annual lighting power requirement (in KWH)	
Response: 1000	
File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

<p>7.1.5 Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management <p>Response:</p> <p>Waste Management system existing in our college almost includes all the activities and actions required to manage waste from its inception to its final disposal, from collection, transport, treatment and disposal of waste together with monitoring and regulation.</p> <p>Solid Waste Management</p> <p>The institution strictly follows ‘Green Protocol’ while conducting seminars and other events. For example, Instead of using paper glasses or other disposable types of glasses, steel tumbblers are used to serve water and other drinks in all the seminars and other official programmes. Students and faculties of our college are encouraged to use steel lunch boxes and usage of plastic bottles is not encouraged inside the campus. Flex boards are also not encouraged inside the campus.</p> <p>The College follows standard protocol for solid waste management. Solid waste is separately collected in two different coloured containers, that is as, paper waste and non-biodegradable waste. Bio-degradable</p>
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waste is collected in green coloured bucket after sorting, later it is used to make vermin- compost. For this purpose a vermin-compost pit is maintained for converting organic matter to manure. It is used for the agriculture purposes in the ladies hostel. Thus they benefited for the organic farming run by the hostlers.

Non-biodegradable waste including plastic waste is collected in red coloured bucket. After cleaning and sorting this waste materials collected by the Grama Panchayath for recycling. Following the guidelines issued by the Kerala Government, the college strictly does not encourage the use of flux boards and other plastic materials in the campus in order to reduce the plastic wastes. During various cultural programmes organic materials like screw pine mats, coconut leaves etc are used for the decoration and publicity purposes. Different types of waste materials like used plastic bottles, sacks etc. are reused for making artistic objects including installations. There are effective mechanisms to manage these kinds of waste produced in the college. All the banners used in the functions, students use eco-friendly materials like cotton and sack clothes. As an educational institution we are forced to use paper in large quantity. In our effort to become an eco-friendly campus we are trying our best to introduce and follow green practices. College is run paper free by introducing online system for different purposes like various applications, admission process, and online submission of assignments, projects and internal assessments. We are using office automation software for academic and administrative services. As being a paperless office we limit the use of paper and thus manage paper waste. Incineration, a waste treatment process that involves the combustion of organic substances contained in waste materials used by our college for management of paper waste. Paper waste is incinerated in the campus itself. Incinerator installed in the campus for the disposal of waste.

In order to reduce waste, recycling efforts must be improved and organic recycling services must be provided. As a part of the recycling process and reuse of waste materials, our college maintains a well structured waste management system.

Non- biodegradable materials are not used for its functioning in the canteen. The college has installed sanitary pad dispensers in the ladies' washroom. Napkin Vending Machine has installed both in the ladies toilet and hostel.

Liquid Waste Management

Liquid wastes mainly consist of waste water from different areas of the college including washroom, hostels and canteen. This waste water contains many dissolvable unwanted and rejected substances. Waste water is transported through sewerage system having a network of underground pipes called sewers. The sewage water is managed to get it free from pollution and can be reused for agricultural and other uses. Our college has well structured drainage system and soaks pits to manage liquid wastes. Waste water is reused for gardening purposes. There are wash areas for both students and staff. Well constructed drainage system leading to the closed collection tanks is maintained in the canteen area, hostels. There is a large scope for reuse of waste water in different areas, mainly in agriculture. Waste waters from the kitchen (both in the hostel and canteen) are used for the irrigation purposes. Various agricultural crops and trees are irrigated by reusing the waste water. High quality reclaimed water used to irrigate vegetables. Irrigation with treated sewage helped to enrich the soil and it improves the quality of the vegetables cultivated both in the men's hostel and ladies hostel.

E-Waste Management

Electronic waste is a major hazard resulted by the modernization, technological advancement. In general,

we are facing difficulty to frame a proper E-Waste management policy. State Government of Kerala introduced some guidelines for the E- waste management in government sector. As per this guideline, our college has a committee to prepare a report on the proper functioning of all electronic devices and also give a detailed report of non-repairable electronic equipments with details of purchase and the present condition. This report is to be submitted through proper channel to the PWD. On the basis of this report, action will be taken by the PWD for the proper disposal of E-Waste. As 're-use' is an important principle of waste management, maximum efforts are taken to utilize the existing electronic equipments by regular servicing. With the help of our technicians reusable parts are separated and used in other systems. By consulting technicians institution tries hard to minimize the volume of E-Waste by maintaining these equipments through the repairing.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Despite having 44 rivers and largest well density, the per capita surface and ground water availability of Kerala is lower than other Indian States. For the same reason, Roof Water Harvesting systems have been made mandatory for new houses falling under Corporations, Municipal and Special Grade Panchayaths since 2004, by Government guidelines in Kerala. The institutions covered include educational institutions as well. The United Nation's system which was dismantled following safety concerns for the new block. New site for the construction of same is requested from the PWD.

Rainwater harvesting system is an integral part of water management in the campus. Since the campus is on a steep terrain, most of the rainwater flows down the hillock immediately after the rains. The topography and climate of Wayanad district is also unique in Kerala, the district being part of the Deccan Plateau. Although one of the districts with heavy rain fall, the district has been undergoing drastic climatic variations with severe water shortage in summer months reported in recent years. The campus also has been reeling under water shortage during summer months in the last few years. The college had a single well till recently which was not sufficient to meet the needs. Till an additional bore well was dug in, the rain water harvesting system was the sole means to meet the water requirement of the campus. Rather than merely catering to policy measures, this green practice has become a necessity of the institution and an integral part of its future development projects.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**

- **Green landscaping with trees and plants**

Response:

- Banasura Hills and the Brahmagiri Ranges. The college has incorporated the principle of conservation and sustainability in all its activities.
- The college is situated on top of a hillock well connected to the Mananthavdy town by public transport system. The faculty and the students mainly depend on the public transport system as it is cost efficient, and a humble contribution to lessen one's carbon foot print.
- The roads are constructed with minimum alteration of the landscape and are pedestrian friendly. There are bicycles available for use of the faculty and the students as well
- The campus has zero tolerance for plastic waste. Several measures are implemented in this regard to encourage students and faculty use eco friendly alternatives.
- The flux boards are not encouraged in the campus with an aim to reduce plastic waste. All the banners used in the functions and by the students use eco-friendly materials like cotton and sack clothes and screw pine mats
- In tune with the motto of a paperless office, measures are taken to digitalize most of the office data. Data from various departments are collected in digital form. The admission process is entirely online. The various salary transactions are also done online. Students are encouraged to submit their projects online as well.
- Considering the topography of Wayand which is highly fragile and sensitive, the construction of the major blocks is done without altering the essential nature of landscape. The flora and fauna used for beautification are mainly those suitable to the terrain like the various species of bamboo and the varieties flowering plants that are specific to the region.
- Various activities of the NSS, NCC and Bhoomithrasena stress conservation, sustainability and biodiversity. Students have been undertaking tree planting initiatives, construction of medicinal gardens and check dams as part of their community initiatives.
- To instill awareness among students, various eco-sensitizing programmes are conducted every year which include talks by environmental activists, nature walks and documentary screenings. To get a glimpse of the local wisdom of the indigenous communities the students are also encouraged to visit the villages in the tribal belt and interact with people.
- The campus also has considerable population of birds nesting on the premises which are protected. This include various species of swifts which are fast disappearing from the villages of Kerala.
- Students in collaboration with Department of Forest also participate in Nature camps organized by the Department of Forest in The Begur and Thirunelli forest range which have been useful in sensitizing them on the need for conservation
- In connection with Sastrayaan 2018 which had a huge public participation there were stalls which showcased the indigenous rice varieties which helped to sensitize people on the need to conserve these rare seeds as they are the gene pools to ensure food safety in the future
- The students have also been encouraged to reclaim the traditional food habits that of the region that used locally available produce and indigenous leafy vegetables and various programmes showcasing the same are also conducted.
-

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 5.72

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.5	0	.5	7.04	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above**B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 32

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	4	7

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 35

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	7	7	7	7

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The College celebrates several festivals like Independence Day, Republic Day, NCC Day, NSS Day, Gandhi Jayanthi, Swami Vivekananda Jayanthi, Dr S Radhakrishnan's birth anniversary, Children's Day, Sree Narayana Guru Birth and death anniversaries etc. Apart from that Holi, Onam, Christmas, New Year and Ramzan celebrations are held in the campus. Valliyoorkkavu festival, a regional celebration also held in the campus in the month of March.

Teacher's Day is celebrated every year on 5th September, the birthday of Dr. S. Radhakrishnan. On this day, celebrations are generally organized by the students in the various departments to express their sincere gratitude and honour towards the teaching faculties of the department.

Children's Day is celebrated every year on 14th November to increase the awareness of the care and education of children as giving a tribute to India's First Prime Minister, Jawaharlal Nehru. On this day, many educational and motivational programmes are held in the campus.

On 2nd October, Gandhi Jayanthi is celebrated by conducting cleaning programme. Gandhi Quiz competitions are conducted in some years. The entire campus including hostels and canteen are cleaned by the students on this day under the leadership of NCC cadets and NSS volunteers.

NCC Day is celebrated on the fourth Sunday of November every year. In addition to the parade, competitions are held in items like Defense Quiz, NCC song competitions and individual drill, elocution completion etc.

NSS Day is celebrated on 24th September, around hundred volunteers along with a few teaching and non-teaching staff from the whole college participates in the cleaning activities.

International Women's Day is celebrated on 8th March every year put innovation by women and girls to achieve gender equality. Debates, discussions and seminars on women related topics are held in the campus usually to envisage a woman friendly campus.

National days like Republic Day and Independence Day are celebrated in the college with Great Spirit of nationalism by the combined effort of teaching non-teaching faculties, NCC cadets and students of the college in every year. The National Flag is hosted by the Principal and the National Anthem is sung by the

students to express the respect and feeling of nationalism. It is followed by a parade by the NCC cadets of the college. On January 30th the college celebrates Martyrs Day to express the homage to the great leader, Mahatma Gandhi and all other unsung heroes who sacrificed their lives for the nation.

The College also observes International Yoga Day with every year with both theory and practical classes. Onam is the most popular the festival of Kerala is usually celebrated in the college with great show and fun. Flower carpets are laid in the classrooms and department wise competitions are held in every year. Holi is celebrated in the campus by the students with much fun. Christmas, New Year and Ramzan celebrations are held in the college which helps us to keep a warm relation with each others.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Financial

The major financial source of the college are the financial assistance as plan/ non-plan fund from Government of Kerala, funds received from UGC, special grants received from RUSA and Parent Teacher Association fund (PTA). In order to enable transparency and effectiveness in the utilization of funds timely audit is done, both internally and externally. Internal audit is done by IQAC and its report is published in the college website. The expenditure of various UGC funds and PTA is audited by Chartered Accountants. The Plan/non-plan fund is audited by Accountant General, Government of Kerala and the Department of Collegiate Education, Government of Kerala.

Academic

The admission to the college is done according to the rules of Kannur University. The entire admission process centralized and is through online. The rank list is published by the University for each programme. The institution adheres to the Academic Calendar of Kannur University. The college also maintains a master time table. Internal assessment in college is so transparent that every student has a clear idea about the internal evaluation process and the three-tier grievance redressal mechanism, that is, tutor, department and college level. IQAC takes feedback from students, teachers, parents and alumni and conducts academic audit every year and its result is published in the college website.

Administrative

Our college is functioning under the direct control of Directorate Collegiate Education, Government of Kerala. The college is headed by the principal and decision making procedures are made at appropriate level in organisational hierarchy by ensuring optimum participative and decentralised manner. Every decision regarding the administration of the college is taken at the College Council Meetings and the Minutes are communicated to each department. Superintendent heads the administrative wing. The teaching faculties are bounden to provide quality ensured academic service to stake holders and the college office is equally responsible to provide administrative service to its beneficiaries. There are coordinators/faculty-in-charge to various clubs and cells functioning in the college.

Auxiliary

All the important decisions regarding academic, administrative and financial matters are taken at the College Staff Council meetings. All circulars, government orders and notices are circulated in all departments and are also displayed in the digital notice board. All the co-curricular and extension activities are closely monitored by the College Council and IQAC.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:**

Government College Mananthavady as a higher education institution still is accessible only for a microscopic minority. In order to provide the fruits of our college to the society, a group of students, retired teachers and interested local people have joined hands together to form an education foundation under the patronship of Government College, Mananthavady. The initiative is named, *Thanal* (Shade in Malayalam). All the office bears of this foundation are either former students or teachers of our college.

Thanal Educational Foundation is an exclusive registered Social Welfare Organisation that functions under the patronship of our college. It works as a link between the society and the college. The foundation is organized also with the aims of upliftment of the depressed classes in and around the area. The name is indicative of the aim of the organization. The malayalam word *Thanal* means cool shade, and more than a mere shade it has become a shelter for the needy. Thus Thanal Educational Foundation provides both shade and shelter for a greater number of people around the institution. This community is unique in the sense that it is the first such initiative that has emerged in the college with the help of the district administration. This organisation comprises mainly of the alumni, teachers, parents and other eminent personalities from all walks of life. It is an informal organisation that acts as a link between the college and society. It functions to cultivate secular temperance, motivate value enabled education, to foster cultural values, to care for people from marginalised sections of society and it extends the services to generate democratic perceptions and political awareness. It is concerned for helping the students from economically weaker sections. Thanal takes great interest in the welfare of the students from the underprivileged class and to give financial aid to the weaker section of the society.

The activities organized by the Thanal Educational Foundation includes both the cultural and educational spheres. In order to give financial assistance for the best students of our college, Thanal Educational Foundation offers financial assistance through giving **P.K. Kalan Endowment**. The best student Award is given every year. As an important cultural activity the foundation regularly conducts discussions on popular books in village libraries. A large number of our teachers students make active participation in the programme and it could be considered as a good extension activity which received media and public attention. Other regular programmes organized by the Thanal Educational Foundation include free PSC Coaching classes to give orientation for aspirants of government jobs. This programme is a blessing for the job seekers from marginalized section who are deprived of coaching facilitates due to the financial reasons. A career guidance class was organized by the Thanal Foundation which helped the students to identify different career opportunities.

Another event of Thanal is the P.K. Kalan memorial annual Lecture Series delivered by eminent personalities on important social issues. Till this year four such lectures have been conducted, including those by Dr. Thomas Issac Honorable Minister of Kerala government , K.E.N an eminent intellectual personae and Sunil P Ilayidam, greater orator and Media person Abhilash.

Every year Thanal Educational Foundation organizes an 'All Wayand Quiz' competition for the students and general public and first of its kind in Wayanad district. Lecture series on relevant contemporary issues and Endowment speeches are organized as a part of political and cultural activities of the foundation. 'Naavu Maram' and 'Akshara Mazha' are the two unique programmes organized by the foundation. 'Akshara Mazaha' is a book purchasing scheme and a regular book exhibition. 'Naavu Maram' a programme conducted for the resistance against the fascist propaganda to silence the people who question. In order to propagate anti-fascist ideologies, a versification competition was conducted by the Thanal Education Foundation. As a part of addressing popular health issues, the foundation organizes different health awareness programme as well as medical camps.

Another important programme of the Thanal foundation that received much public attention and appreciation is explained below. Under the leadership of Thanal Educational Foundation, discussions on books were conducted from higher academic circles to the village level and to the common public. In association with the local libraries, live discussions were conducted on popular books. One such programme was the Re-reading of the novel *Nellu* with Wayand as the background written by P. Valsala. It was conducted with the 'Kamma Mangalodaya' one of the oldest village libraries of the region. Another discussion noted by the public participation was on the book *Motor Cycle Diaries* by Che Guevara.

Quiz competition is a popular game to test specific knowledge in different spheres. It is also a brief assessment used in educational field to test knowledge, memory and skills. 'All Wayand Quiz', the competition conducted every year by the Thanal Foundation is the most popular one in the district with cash and other prizes. This Quiz competition is focused mainly on four different student groups - Upper Primary, High School, Higher Secondary, College and also an open to the all general public. We offer cash prizes for first three places. We also offer memento and certificates for the all participants. This programme conducted by the Thanal Academic committee usually gets wide media coverage.

The great *Gadhika* artist from Wayand, late Sree. P.K Kalan was an inspiration to the foundation. So **P.K Kalan Memorial Lifetime Achievement Endowment** has been given for honouring distinguished personalities from Wayanad district who are contributors in Social, Polical, Educational and Cultural fields.

Aksharamazha is a summer book fest and along with it various programmes such as book discussions, debates, documentary and film screening and photo exhibition were conducted. To promote less celebrated local artist, different types of programmes are organized by the foundation. The screening of documentary and short films such as "Velvet Revolution", "The Ballad of Maladies" are the initiatives of the function. A photo exhibition by Madhu Edachana is another one of the attention seeking programmes conducted in Aksharamazha. Public debate and talks were conducted on themes such as Neo-liberalism, Agricultural issues and education for the marginalized section

The Foundation as a part of a cultivating universal citizenship values celebrated the FIFA Football world cup 2018 with a 'Guess the Winner Competition' which was very popular among the younger generations.

Occasionally, some popular cultural events also were organized. 'Gazhalmazha' performed by great artist Shahbaz Amen attracted thousands of people.

2. RIME

Considering the geographical, social and cultural uniqueness of our college, over the last few years, we had been trying to streamline different activities of the college. The programme titled RIME (Responsible Interventions for the Marginalized and the Environment) is an umbrella term to unify all the curricular and co-curricular activities of the college. It aims at addressing vital social, environmental, cultural and economical issues of the area.

Some of the successful curricular and co-curricular programmes included in RIME are mentioned in the following lines. 'Kaithiri' is a programme aimed at establishing and providing library facilities to the remote villages and tribal areas of the district. The books for setting the library are collected through the voluntary activities of our students and members of the staff.

In order to give financial assistance for the educational purpose of the minority of this region the NSS unit of our college adopted the Paathrachal Tribal Colony. For the same community and region, NSS team also provided the raw materials to form the garden to cultivate vegetables. The NSS unit of our college also has built a Sneha Veedu (home) for a needy family of the locality.

At Panavally, which houses a large tribal settlement on the outskirts of Thirunelli forest, a comprehensive survey was hosted on the topic man-wild animal conflict. By analyzing the survey report, different initiatives are taken such as training on bio-fencing technique, anti-forest fire campaign, revival of rural agricultural practices etcetera. At the same tribal settlement, a project for medicinal plant cultivation was introduced to uplift the financial condition of the tribal people in this region.

At Nadavayl colony, another tribal settlement, our NSS volunteers constructed latrine pits as a part of anti-open defecation programme in Swatch Bharath Mission.

Our students have actively participated in the Bamboo planting programme organized by the Kerala forest department. Department of Electronics developed an automated soil-moisture sensing drip irrigating system, which on improvisation, may create a revolution in the Agricultural fields of Wayanad. The same department planned and executed field project of their students around the themes of water conservation and safe food for all. Department of Economics published a handwritten magazine title 'Rithu' focused exclusively on environmental issues of Wayanad. The majority of the projects undertaken by the UG and PG students of the department focuses their attention on the marginalized people of Wayanad.

Blood donation camps, preparations of blood donors directory, cleaning of public places, anti-drug campaign named 'vimukthi', field visits to the tribal colony and the old age homes are the other notable programmes conducted in RIME

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Government College Mananthavady envisions to mould its student community into better individuals and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment and to make them intellectually competent, morally upright and contributing individuals in the society. Incorporated integrally into its guiding principles are academic excellence, personality development and social orientation. Of these the college has stressed the social orientation as its defining characteristic. We believe empathetic and compassionate individuals are the hope of this nation; people who can ultimately make things happen by touching the lives of others and bringing in crucial inclusivity. The aspect of social orientation also stands in tune with our motto which is “**Education for total liberation**”.

Social Mission: Inclusive Education

Government College Mananthavady is the first Government College to be established in Wayanad district in 1981. A district with a considerable percentage of tribal population, Wayanad has been regarded for long as a socially and educationally backward region demanding increased attention to improve its human development indicators. The India Exclusion Report 2016-2017 posits tribes as the most disadvantaged social group in India who have consistently being alienated from their land, natural habitation and thereby their livelihoods and identity. In Wayanad, concerted effort of the state machinery has managed to bring many tribes into the main stream. However, many tribes like the Kattunayakas, Adiya and Paniya still live on the fringes of the society excluded from our development narratives. The institution has accepted it as its mission to help mitigate the historical isolation of the marginalised communities in the region by catering to an inclusive education that would address the differential needs of the population. Since vulnerable populations are more likely to develop compound vulnerabilities, sustained efforts are needed to address their issues. For instance, dropout rates are higher among tribal student community which only aggravate their social and economic insecurities. This becomes more debilitating in the case of women and people with disabilities within these communities. The outreach programmes of the college have been designed to target the marginalised aiming at bringing visibility to these communities. In 2016, IQAC had decided to bring all curricular and non-curricular activities of the college, under a signature programme titled RIME (Responsible Interventions for the Marginalized and the Environment). Some of the thrust areas of our institution include:

Adopting tribal colonies and giving sustained attention to the educational needs of the tribal student population: One crucial step to mitigate dropout rates is by giving sustained and long-term focus on communities, monitoring the progress made by their student communities and offering remedial measures if needed. With this aim in mind the students of this institution have adopted a tribal colony- Pathrachal Adivasi Colony in Nallomadu Village, where assistance is extended for tribal dropouts to continue their education, the most crucial tool of empowerment. As part of this mission, the students of this institution have distributed learning materials and offered additional classes after the college hours. Our students also have extended support in conducting social audits in schools in the tribal belt as in Bavali.

Concerted efforts to reduce dropout rates among tribal students

The college has taken sustained efforts to reduce dropout rates among its tribal student population. Mentoring and counselling sessions by various departments give specific attention to tribal students. The ladies Hostel of the college itself was constructed aiming at providing a conducive learning environment

for the tribal students.

Encouraging research on issues of Tribes: The faculty and the student community are encouraged to address the concrete issues concerning the marginalised population to make it a priority of governance. The Department of Development Economics has designed its student projects mostly on tribal issues converting education as a tool to effect changes. Much of this research concentrate on the differential needs of the tribal population and also address the marginalised among the marginalised like tribal women. The Department has also conducted a seminar in collaboration with Institute of Parliamentary Affairs highlighting the tribal issues. In addition, there are minor research projects by the faculty which specifically address tribes, as in their English language communication issues during graduation level.

Out reach programmes of NSS and NCC targeting the Tribal belt: The NSS and the NCC units of the institution has the code of social inclusion etched into their programmes. The out reach programmes conducted by the NSS and NCC give top priority to the socially disadvantaged. The camps of NSS are mostly conducted close to tribal regions encouraging students to interact with them. The construction of check dams, cleaning missions and awareness programmes on hygiene and sanitation are some of the initiatives by the units. They have also cooperated with Suchitwa Mission on its Anti-Open Defecation Awareness Programme and helped dig toilet pits in select tribal colonies. Since alcoholism and tobacco use considerably cripple tribal life-expectancies, the Anti-Narcotics campaigns of NSS and NCC also reach out and target tribal populations specifically. In addition, the students have also regenerated and strengthened the existing libraries in the tribal belt as in Panavally.

Preserving the local wisdom: The institution gives top priority in documenting the local wisdom of the tribes. Many tribes can distinguish hundreds of medicinal plants and their usages are precious pieces of local wisdom that we need to protect. Students are given exposure to such sessions as in interactions with tribal medics.

It has been noted that assimilation rather than integration is the major factor behind the alienation of tribal population in India. The institution through its various out reach programmes aims to bring in an integration of the marginalized populations so that they no longer remain on the fringes of our development narratives.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

- The people of Wayanad are yet to recover from the monsoon flood that hit Kerala in August 2018. Severe downpour lashed the district, which was followed by landslides, landslips and land subsidence. Many lost their life and were left homeless. Some of our students too lost their homes. In this hour of emergency, the entire team of Government College Mananthavady, staff and students, actively participated in the relief and rescue operations. The NSS and NCC units of our college got huge applause from the general public and government for their efforts.
- In the recently held Senate Election of Kannur University (2018-19), one of our non teaching staff Mr. Sethumadhavan was elected as the Senate Member.
- Mr. Siraj K.A. (non teaching staff) bagged Bronze Medal, in the 66 Kg Freestyle Wrestling in the National Civil Service Meet held at Chandigarh in 2018. He is first from Kerala to achieve such a feat.
- This year (2018-19) there are 12 faculties from our college in Kannur University Board of Studies as Chairman/ Members. They have a decisive say in curriculum design and development.
- As the college is situated in a remote area, often there is shortage of permanent teachers. This year ten new permanent appointments were made in different departments of our college. This has bring a huge boost in the curricular and co-curricular atmosphere of the college.

Concluding Remarks :

Our college is located in Wayanad, the panoramic hill of Malabar in the northern Kerala, situated above the sea level ranges between seven hundred meters to two thousand meters. When compared to the students who are from the cities who are exposed to the technological advancements, geographical and socio cultural differences create a long gap in the educational achievements acquired by the students who belonged to the minority section of the society in Wayanad. If we look back into the history of Wayanad, education was never in reach to its entire population, especially in the marginalized tribal section of the area. Over the generations, only a minority of this hillock was privileged to get the enrollment opportunities to primary education and the same is reflected in the Gross Enrolment Ratio.

The long cherished ambition of Wayand is fulfilled when our college was established in 1981 with the objective of providing quality education to all the sections of the society including the poor and the underprivileged class. Since then, in the thirty eight years of service, we always tried to uphold our Motto, that is, '**Education for Total Liberation**' and as a Government institution we are confident that we have been a source of light and the ray of hope to the marginalized and the weaker sections of the society. That the First Tribal Minister of Kerala, Ms. Jayalakshmi is our Alumni is an example. Being aware of the many challenges ahead, we are committed to transform individuals into better human beings, guided by wisdom.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>5</td> <td>5</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>6</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	7	7	5	5	6	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	6
2017-18	2016-17	2015-16	2014-15	2013-14																	
7	7	5	5	6																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	6																	
1.3.2	<p>Number of value added courses imparting transferable and life skills offered during the last five years</p> <p>1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years</p> <p>Answer before DVV Verification : 4</p> <p>Answer after DVV Verification: 4</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p> <p>Remark : Revised as per supporting document</p>																				
2.1.1	<p>Average percentage of students from other States and Countries during the last five years</p> <p>2.1.1.1. Number of students from other states and countries year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>1</td> <td>2</td> <td>0</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	1	2	1	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	1	2	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	1	2	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	1	2	0																	

2.4.5	<p>Average percentage of full time teachers from other States against sanctioned posts during the last five years</p> <p>2.4.5.1. Number of full time teachers from other states year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 349 1046 483"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>4</td> <td>4</td> <td>4</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 562 1046 696"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>2</td> <td>2</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	2	4	4	4	2	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	0	2	2
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	4	4	4	2																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	0	2	2																	
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 569 Answer after DVV Verification: 105</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 729 Answer after DVV Verification: 160</p> <p>Remark : Revised as per clarification. However no supporting document provided</p>																				
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1532 1046 1666"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>6.2</td> <td>2.8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1744 1046 1879"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>6.2</td> <td>2.8</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	6.2	2.8	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	6.2	2.8
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	6.2	2.8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	6.2	2.8																	
3.3.1	<p>The institution has a stated Code of Ethics to check malpractices and plagiarism in Research</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				

3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
3.4.2	<p>Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 589 1046 723"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>3</td> <td>0</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 801 1046 936"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Award to the institution for extension activities are considered and not student achievement</p>	2017-18	2016-17	2015-16	2014-15	2013-14	3	2	3	0	1	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	2	3	0	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	0	0	0																	
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1413 1046 1547"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>8</td> <td>5</td> <td>6</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1626 1046 1760"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>9</td> <td>7</td> <td>5</td> <td>3</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	13	8	5	6	6	2017-18	2016-17	2015-16	2014-15	2013-14	14	9	7	5	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
13	8	5	6	6																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
14	9	7	5	3																	
3.4.4	<p>Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years</p> <p>3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years</p>																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
310	360	280	315	198

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
222	250	400	313	150

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
140.48	43.6	364.43	16.05	43.91

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
140.48	43.60	364.43	16.05	43.91

Remark : No clarity for validating

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5.24	5.62	2.40	2.55	1.71

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
5.24	5.84	2.40	2.55	1.70

Remark : No clarity from the supporting document to validate the expenditure on books and journals

4.2.5 Availability of remote access to e-resources of the library

	<p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
5.1.3	<p>Number of capability enhancement and development schemes –</p> <ol style="list-style-type: none"> 1. For competitive examinations 2. Career counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and meditation 8. Personal Counselling <p>Answer before DVV Verification : A. 7 or more of the above Answer After DVV Verification: D. Any 4 of the above Remark : ASAP is considered under certificate and diploma program</p>																				
5.3.3	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>19</td> <td>18</td> <td>15</td> <td>14</td> <td>21</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>16</td> <td>15</td> <td>12</td> <td>19</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	19	18	15	14	21	2017-18	2016-17	2015-16	2014-15	2013-14	17	16	15	12	19
2017-18	2016-17	2015-16	2014-15	2013-14																	
19	18	15	14	21																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
17	16	15	12	19																	
7.1.1	<p>Number of gender equity promotion programs organized by the institution during the last five years</p> <p>7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

3	4	4	2	2
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : NO supporting documents

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify) <p>Answer before DVV Verification : A. 7 and more of the above Answer After DVV Verification: C. At least 4 of the above Remark : Revised as per supporting document</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : No relevant initiative.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	8	8	8	8	8	2017-18	2016-17	2015-16	2014-15	2013-14	1	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
8	8	8	8	8																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	0	0	0	0																	
7.1.14	<p>The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p>																				
7.1.15	<p>The institution offers a course on Human Values and professional ethics</p>																				

Answer before DVV Verification : Yes Answer After DVV Verification: No Remark : Yoga not considered for human values
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2. Extended Profile Deviations

Extended Profile Deviations
No Deviations

NAAC